

# NASEBY PARISH COUNCIL

## NOTICE OF THE ORDINARY COUNCIL MEETING

On Thursday 06 June 2019 at 7.30pm

Council Members are hereby summoned to attend a meeting of Naseby Parish Council to be held in The Village Hall, Fairfax Room, Haslebech Road, Naseby, NN6 6DE

Please inform the Clerk of your apologies, if you are unable to attend.

Email: [clerk.nasebypc@outlook.com](mailto:clerk.nasebypc@outlook.com)

**Public Participation:** In accordance with Standing Order 3(e)(f) members of the public and press are invited to address Council about any matter relating to the business to be transacted during the public forum. A total period not exceeding 15 minutes will be set aside for this purpose with a 3 minute period given to each person in attendance.

### AGENDA

#### ORDINARY MEETING

##### 19/355 PUBLIC PARTICIPATION (OPEN MEETING)

To hear any Parishioner issues/views

##### 19/356 APOLOGIES

To consider and accept all apologies reported.

##### 19/357 DECLARATION OF INTERESTS

- a) To consider any Declarations of any Disclosable Pecuniary or Other Interests.
- b) To consider any Dispensations or written requests for dispensation of DPI

##### 19/358 MINUTES

Resolve to the Chairman approving and authorising the Annual Parish Council Meeting Minutes of the 09 May 2019.

#### ITEMS FROM PREVIOUS MINUTES

19/359	<u>Village Hall Grant (Min Ref. 19/306)</u> To further consider the grant application made by the Village Hall and resolve to award the grant at £3250.	ALL
19/360	<u>Play Area Construction &amp; Lease (Min Ref. 19/307)</u> <ul style="list-style-type: none"><li>a) Receive an update report from Chairman Reedman</li><li>b) Resolve to approve the Lease</li><li>c) Discuss the commencement of construction.</li><li>d) Discuss and resolve to make a decision concerning the new fence and grass.</li></ul>	PR
19/361	<u>59/60 Bus Services Subsidy (Min Ref 19/310)</u> <ul style="list-style-type: none"><li>a) Receive an update report from Chairman Reedman.</li><li>b) Resolve to authorise a one-off payment of £2,601.67 to Spratton Parish Council (who are managing the process), representing the council's one-off payment for 2019/20, as part of the parish council contribution to Northamptonshire County Council bus services.</li></ul>	PR

#### GENERAL MATTERS

19/362	<u>Clerk's Salary Payments (Min Ref 19/334)</u> <ul style="list-style-type: none"><li>a) Review the Clerk's monthly salary breakdown as per the report circulated prior to the meeting.</li><li>b) Review the breakdown of the ex-Clerk's final salary and holiday payments.</li></ul>	PR/JF
19/363	<u>HMRC Payments</u> To note the payments being made to HMRC due to the Clerk's salary being over the threshold.	JF
19/364	<u>Declaration of Climate Change (Min Ref. 19/333)</u> <ul style="list-style-type: none"><li>a) Resolve to approve the Climate Change working group.</li><li>b) Resolve to approve the draft Terms of Reference.</li></ul>	PR

19/365	<u>2018-19 Internal Audit Outcome</u> To receive an update and the report from the Clerk concerning the Internal Audit for year ended 31 <sup>st</sup> March 2019.	JF
19/366	<u>Cromwell's Table</u> Resolve to approve a cost of £75.00 (+VAT) to have the table valued by Gildings.	PN
19/367	<u>Insurance Renewal</u> a) Resolve to approve the updated Asset Register as circulated prior to the meeting. b) Resolve to approve the current annual insurance renewal cost of £601.09, which may be subject to change due to the updated Asset Register. c) Resolve to a new cheque being approved outside of council meetings if the renewal sum changes due to the aforementioned.	JF
19/368	<u>Play Area Incident</u> Receive a report from Cllr Carter and Chairman Reedman.	PC/PR
19/369	<u>Local Government Reorganisation</u> Receive a report from Chairman Reedman.	PR
19/370	<u>Village Parking Issues</u> To discuss parking issues around the parish.	PN
19/371	<u>Dog Waste Bins</u> To consider a review of all existing bins and the provision for new ones.	RJ
19/372	<u>Bus Stop Pole S106 Money</u> To receive a report from Chairman Reedman.	PR
19/373	<u>CIL Money</u> Consider and agree what items should be purchased using the CIL money currently held in ear-marked reserves.	PR
<b>PLANNING</b>		
19/374	<u>Certificate of Lawfulness Existing Planning Decision DA/2019/0209 Land Adj Purlieu Farm, Thornby Road, Naseby</u> To receive a report from Cllr Carter concerning the planning decision made by Daventry District Council.	PC

<b>19/375 ACCOUNTS</b>			
<u>Accounts for Payment – Current Account</u>			
To consider and resolve to all payments being made, as set out in the below table.			
Ref.	Payee	Description	Amount
<b>PAYMENTS VIA CHEQUE</b>			
001316	Josie Flavell	Clerk's June Salary & Home Allowance	£424.30
001317	Josie Flavell	Clerk's expenses – Vodafone bill reimbursement x 2 months (19 per month), mileage and car parking for bank visits (x2) and cheque approval.	£60.43
001318	4HU Ltd	Domain name renewal foe 2019/20. Inv. 151444	£35.99
001319	Community Heartbeat Trust	Purchase of new defib battery Inv. 3889	£223.20
001320	Countrywide Ground Maintenance Ltd	Grass cutting services for April – Inv. 55108	£1,296.00
001321	Penny Nicholson	Councillor reimbursement for purchase of post box	£59.95
001322	Spratton Parish Council	Bus service contribution for 2019/20.	£2601.67
<b>Direct Debit Payments</b>			
D/D	Opus Energy Ltd	Street lighting unmetered supply – Inv. 65955822 (March)	£61.91
<b>CANCELLED CHEQUES – PAID by Direct Debit</b>			
001308	Paul Reedman	Expenses cheque – incorrect amount entered	£3.80
19/376	<b>Balance of Accounts as at 06.05.2019</b>		<b>Earmarked Reserves:</b>
	a). Current Account	£TBC	Play Area
	b). Business Reserve Account	£TBC	Sports Court
			Lottery Grant for Pay Area
			CIL Money
			£15,000
			£1,000
			£10,000
			£7,524

19/377	<b>Income</b>		
	<b>Date</b>	<b>Account</b>	<b>Income Received</b>
	TBC		
19/378	<u>Accounts Ratification</u> Resolve to approve all items paid outside of meetings, as per the report circulated to council prior to the meeting. <ul style="list-style-type: none"> <li>▪ HMRC Payments and expenses payment to Chairman Reedman</li> </ul>		JF
<b>COUNCILLOR UPDATES ON AREAS OF INTEREST</b>			
19/379	<u>HIGHWAYS</u> To receive a report from Cllr Howat.		SH
19/380	<u>STREET LIGHTING</u> To receive an update from Chairman Reedman.		PR
19/381	<u>NEIGHBOURHOOD WATCH</u> To receive an update from Chairman Reedman.		RJ
19/382	<u>VILLAGE HALL COMMITTEE</u> To receive an update from Cllr Dyett.		LD
19/383	<u>PLAYGROUND</u> To receive an update from Cllr Carter.		PC
19/384	<u>NASEBY BATTLEFIELD PROJECT</u> To receive a report from Cllr Howat.		SH
19/385	<u>TREES &amp; FOOTPATHS</u> To receive a report from Cllr Carter.		PC
19/386	<u>DEFIBRILLATOR</u> To receive a report from Cllr Dyett.		LD
19/387	<u>WELCOME BOOKLET</u> To receive an update report from Cllr Nicholson.		PN
19/388	<u>WIND FARM COMMUNITY FUND</u> To receive an update report.		PR
19/389	<b>CIRCULATIONS TO NOTE</b>		
Email: Natwest Bank – outstanding issues with changes to bank account			
19/390	<b>ITEMS FOR NEXT AGENDA</b>		

Signed:



Josie Flavell – Clerk to Naseby Parish Council