

# NASEBY PARISH COUNCIL

## NOTICE OF ORDINARY COUNCIL MEETING

On Thursday 05 September 2019 at 7.30pm

Council Members are hereby summoned to attend a meeting of Naseby Parish Council to be held in The Village Hall, Fairfax Room, Haslebech Road, Naseby, NN6 6DE

Please inform the Clerk of your apologies, if you are unable to attend.

Email: [clerk.nasebypc@outlook.com](mailto:clerk.nasebypc@outlook.com)

**Public Participation:** In accordance with Standing Order 3(e)(f) members of the public and press are invited to address Council about any matter relating to the business to be transacted during the public forum. A total period not exceeding 15 minutes will be set aside for this purpose with a 3 minute period given to each person in attendance.

### AGENDA

#### ORDINARY MEETING

##### 19/432 PUBLIC PARTICIPATION (OPEN MEETING)

To hear any Parishioner issues/views

##### 19/433 APOLOGIES

To consider and accept all apologies reported.

##### 19/434 DECLARATION OF INTERESTS

- a) To consider any Declarations of any Disclosable Pecuniary or Other Interests.
- b) To consider any Dispensations or written requests for dispensation of DPI

##### 19/435 MINUTES

Resolve to the Chairman approving and authorising the Extra Ordinary Parish Council Meeting Minutes of the 31 July 2019.

#### ITEMS FROM PREVIOUS MINUTES

19/436	<u>Village Hall Grant (Min Ref. 19/394)</u> To further consider the grant application made by the Village Hall and resolve to award the grant at £3250.	ALL
19/437	<u>Play Area (Min Ref. 19/395)</u> a) Resolve to have the hedges trimmed at a cost of £420.00. b) Receive an update from Chairman Reedman concerning the Kelmarsh Wind Farm grant application. c) Consider what signage is required for the play area. d) Discuss and consider opening dates and arrangements for the play area. e) Resolve to pay for assistance with watering the new turf at a rate of £10 per day for up to 3 weeks and to make an interim payment of £100 to a local resident (Marcus Shelts) who is willing to complete the task of watering the turf on behalf of council, including further payments up to the value of £210 for the 3 week duration. f) Consider actions and additional works required following independent inspection of installation on the 28 <sup>th</sup> September. g) Consider replacement of existing timber fence and gate. h) Consider extent of paving required adjacent to rear gate. i) Consider insurance value of play area equipment to be added to the existing policy.	PR/SD
19/438	<u>Play Area Accounts</u> a) Resolve to ratify the authorisation of a payment made to KOMPAN for an initial interim payment of £30,000 – cheque no. 001346 (invoice no.228366) - which was made outside of a full council meeting, to enable the release of the DDC grant funding. b) Resolve to authorise a second payment to KOMPAN taking the total amount paid up to 95% of the contract value, to be made between meetings circa October.	PR
19/439	<u>No. 59/60 Bus Service Update (Min Ref.19/402)</u> To receive a report from Chairman Reedman concerning the Centrebus Bus contract.	PR

19/440	<u>Obelisk Tree Maintenance (19/404)</u> Resolve to approve a quotation for the trees and vegetation to be cut back from the two received as follows: a) Plantsman Garden Design and Maintenance - £475.00 (VAT N/A) b) Treeworx - £650 (exc. VAT)	JF		
19/441	<u>Parking Restrictions (Min Ref. 19/428)</u> To review and discuss which areas of the parish could benefit from parking restrictions in readiness for NCC Highways review early 2020.	ALL		
<b>GENERAL MATTERS</b>				
19/442	<u>West Northamptonshire Strategy Plan Consultation</u> To receive an update from Chairman Reedman and discuss the implication of the plan to form a comment response.	PR		
19/443	<u>Daventry Settlements &amp; Countryside Local Plan Part 2</u> Resolve to agree a comment response to this consultation.	PR		
19/444	<u>Highways Signage</u> Resolve to purchase 'Slow Children' signs for the area near to the play area.	PR		
19/445	<u>Speed Display Units</u> Receive a report from Cllr Davies concerning the damaged unit.	SD		
19/446	<u>Overgrown Vegetation/Hedges</u> Discuss and agree how best to tackle overgrown vegetation around the parish.	PC		
19/447	<u>Parish Trees and Hedges</u> Consider all work required to trees and hedges under the Parish Council's remit as per the report circulated to council prior to the meeting.	PR		
19/448	<u>Parish Council Identity</u> a) Resolve to create a logo for all council activities and communications, by employing a local graphic designer. b) Resolve a budget for this purpose. c) Consider and agree to what should be included in the design brief.	ALL		
19/449	<u>Naseby News</u> Agree the next publication date and deadline date for all articles/submissions for this issue.	PR/JF		
<b>PLANNING</b>				
19/450	<u>DA/2019/0650 Planning Application – The Woodyard, Unit 1, High Street, Naseby</u> Change of use from Classes B1 & B2 to use within Class D2 for the purposed of dance and Pilates.	ALL		
19/451	<u>DA/2019/0708 Planning Application – 19 Catton Close, Naseby</u> Single storey rear extension.	ALL		
<b>19/452 ACCOUNTS</b>				
<u>Accounts for Payment – Current Account</u>				
To consider and resolve to all payments being made, as set out in the below table.				
Ref.	Payee	Description	Power to Pay	Amount
S/O	Josie Flavell	Clerk's September Salary & Home Allowance –	LGA 1972 S112	£424.30
001355	Josie Flavell	Clerk's expenses – Vodafone bill reimbursement x 1 month and mileage to Natwest to sort out statement issue.	LGA 1972 S112	£25.30
001346	KOMPAN	Interim payment of contract value for the installation of new play equipment at Naseby Play Area.	LGA 1976 S19	£30,000.00
001347	Stephen Davies	Reimbursement for purchase of irrigation kit for Naseby Play Area.	LG (MP) 76 S29 p1(e)	£66.84
001348	HMRC	Employee NI for August	LGA 1972 S112	£96.80
001349	HMRC	Employee NI for September	LGA 1972 S112	£96.80
001350	E.on Energy Solutions Ltd	Street Lighting quarterly maintenance fee – Inv. 092241	LGA 1957 S113	£72.77

001351	Countrywide Maintenance	Grass cutting fees for July. Inv. 71792	Open Spaces Act 1906 SS 9 and 10	£1,296.00
001352	Countrywide Maintenance	Grass cutting fees for June. Inv. 64384	Open Spaces Act 1906 SS 9 and 10	£1,296.00
001353	Countrywide Maintenance	Grass cutting fees for May. Inv. 61160	Open Spaces Act 1906 SS 9 and 10	£1,296.00
001354	Rugby Pest Control	Mole contract fee Inv. 3547	Open Spaces Act 1906 SS 9 and 10	£60.00
001356	LGSS Law Ltd	Play area lease legal fees Inv. 173937	LGA 1976 S111	£69.79
<b>Direct Debit Payments</b>				
D/D	Opus Energy Ltd	Street lighting unmetered supply – Inv. 66812768 (July)	Highways Act 1980 s 270	£54.60
19/453	<b>Balance of Accounts as at 05.08.2019</b>		<b>Earmarked Reserves:</b>	
	a). Current Account	£0.00	Sports Court	£1,000
	b). Business Reserve Account	£97,201.86	CIL Money	£7,524
			<b>Play Area</b>	
			Parish Council	£15,000
			Lottery Grant for Play Area	£10,000
			Francis Jackson S106	£25,851.80
			<b>TOTAL</b>	<b>£59,375.80</b>
19/454	<b>Income</b>			
	<b>Date</b>	<b>Account</b>	<b>Income Received</b>	<b>Amount</b>
	31/07/2019	Business Reserve A/C	Bank Interest	£17.80
	05/08/2019	Business Reserve A/C	Just Giving Play Area Donation – Friends of Naseby Play Area	490.70
19/455	<u>Accounts Ratification</u> Resolve to approve all items paid outside of meetings.			JF
<b>COUNCILLOR UPDATES ON AREAS OF INTEREST</b>				
19/456	<u>HIGHWAYS</u> To receive a report from Cllr Howat.			SH
19/457	<u>STREET LIGHTING</u> To receive an update from Chairman Reedman.			PR
19/458	<u>NEIGHBOURHOOD WATCH</u> To receive an update from Cllr Johnston.			RJ
19/459	<u>VILLAGE HALL COMMITTEE</u> To receive an update from Cllr Dyett.			LD
19/460	<u>PLAYGROUND</u> To receive an update from Cllr Carter.			PC
19/461	<u>NASEBY BATTLEFIELD PROJECT</u> To receive a report from Cllr Howat.			SH
19/462	<u>TREES &amp; FOOTPATHS</u> To receive a report from Cllr Carter.			PC
19/463	<u>DEFIBRILLATOR</u> To receive a report from Cllr Dyett.			LD
19/464	<u>WELCOME BOOKLET</u> To receive an update report from Cllr Nicholson.			PN
19/465	<u>WIND FARM COMMUNITY FUND</u> To receive an update report.			PR
19/466	<b>CIRCULATIONS TO NOTE</b>			
Letter: OPUS – Where our energy came from last year				
19/467	<b>ITEMS FOR NEXT AGENDA</b>			

Signed:



Josie Flavell – Clerk to Naseby Parish Council