



## NOTICE OF ORDINARY COUNCIL MEETING

On Thursday 02 April 2020 at 7.30pm

Council Members are hereby summoned to attend a meeting of Naseby Parish Council to be held in The Village Hall, Fairfax Room, Haslebech Road, Naseby, NN6 6DE

Please inform the Clerk of your apologies, if you are unable to attend.

Email: [clerk.nasebypc@outlook.com](mailto:clerk.nasebypc@outlook.com)

### AGENDA

#### ORDINARY MEETING

##### 20/655 APOLOGIES

To consider and accept all apologies reported.

##### 20/656 PUBLIC PARTICIPATION

In light of the COVID-19 pandemic, the Council meeting is closed to members of the public. However, if you have any items you wish Council to consider, please forward these in writing to the Clerk by no later than Wednesday 1<sup>st</sup> April.

##### 20/657 DECLARATION OF INTERESTS

- a) To consider any Declarations of any Disclosable Pecuniary or Other Interests.
- b) To consider any Dispensations or written requests for dispensation of DPI

##### 20/658 MINUTES

Resolve to the Chairman approving and authorising the Ordinary Parish Council Meeting Minutes of the 05 March 2020.

#### ITEMS FROM PREVIOUS MINUTES

20/659	<u>Play Area (Min Ref. 20/627)</u> a) To discuss the closure of the play area. b) To consider the land drain installation.	PR
20/660	<u>Village Hall Grants Update (Min. Ref. 20/628)</u> a) To receive an update concerning the Village Hall Committee. b) To consider any requests/information put forward by Chris Bignell. c) To consider advice received concerning the management of the Village Hall.	PR
20/661	<u>Website Hosting Contract (Min. Ref. 20/629)</u> Update regarding current contract.	JF
20/662	<u>Nutcote Street Sign (Min. Ref. 20/631)</u> Receive an update from the Clerk.	JF
20/663	<u>59/60 Bus Service Update (Min. Ref. 20/632)</u> Receive an update concerning this service.	JF
20/664	<u>Street Lighting Unmetered Supply Contract (20/639)</u> a) To receive an update from the Chairman and Clerk. b) Resolve to approve a supplier for the new unmetered supply contract.	PR/JF
20/665	<u>Annual Parish Meeting (Min. Ref. 20/636)</u> To consider any action in light of COVID-19 and cancellation of meeting.	PR

#### GENERAL MATTERS

20/666	<u>Chairman's Report 2019/20</u> To receive the Chairman's written report.	PR
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GENERAL MATTERS				
20/667	<u>Village Hall Playing Field Drainage</u> To receive a written report to gain approval to progressing a scheme for off-site works to improve the drainage.			PR
20/668	<u>COVID-19</u> In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place"			JF
20/669	<u>Year End Accounting – 31<sup>st</sup> March 2020</u> a) To receive and approve the Accounting Statement for year ending 31 <sup>st</sup> March 2020. b) To resolve to the Responsible Financial Officer and Chairman approving Section 01 of the Annual Governance and Accountability Return for year ending 31 <sup>st</sup> March 2020, as circulated prior to the meeting.			JF/PR
20/670 ACCOUNTS				
<u>Accounts for Payment – Current Account</u>				
<ul style="list-style-type: none"> <li>To consider and resolve to all payments being made, as set out in the table below.</li> </ul>				
Ref.	Payee	Description	Power to Pay	Amount
ONLINE PAYMENTS VIA BACS TRANSFER & CHEQUE				
S/O	Josie Flavell	Clerk's April Salary and home working allowance	LGA 1972 S112 LGA 1963 S5	£424.30
001428	Josie Flavell	Clerk's expenses – Vodafone bill reimbursement x 1 month.	LGA 1972 S112	£19.00
001423	Treeworx	Tree and hedge works – Inv. 637	Open Spaces Act 1906 ss 9 and 10	£312.00
001424	Naseby Village Hall Committee	Grant for roof repairs	LG (Misc Provisions) Act 1976 S19	£2214.00
001426	On Demand Digital Printing	Production of Good Neighbour leaflet	LGA 1972 S172	£58.00
001427	Penny Nicholson / Paul Reedman	Payment for delivery of Good Neighbour leaflet	LGA 1972 S172	£20.00
001429	HMRC	PAYE – May contributions	LGA 1972 S112	£96.80
001430	Parish Council Websites	Final 3 month fee of cancellation of contract. Inv. NASEBY-04R	LGA 1972 S142	£60.00
Direct Debit Payments				
D/D	Opus Energy Ltd	Street lighting unmetered supply – Inv. 68061412 (February)	Highways Act 1980 s 270	£68.96
20/671	<b>INCOME</b>			
	<b>Date</b>	<b>Account</b>	<b>Income Received</b>	<b>Amount</b>
	24.02.2020	Business Reserve A/C	No income.	£0.00
20/672	<b>Balance of Accounts as at 24/02/2020</b>		<b>Earmarked Reserves:</b>	
	a). Current Account	£0.00	Sports Court	£1,000
	b). Business Reserve Account	£48,219.70	CIL Money	£7,524
COUNCILLORS AREAS OF INTEREST				
20/673	HIGHWAYS			SH
20/674	STREET LIGHTING			PR
20/675	NEIGHBOURHOOD WATCH & POLICE			RJ

<b>COUNCILLORS AREAS OF INTEREST</b>		
20/676	VILLAGE HALL COMMITTEE	LD
20/677	NASEBY BATTLEFIELD PROJECT	SH
20/678	TREES AND FOOTPATHS	PC/SD
20/679	DEFIBRILLATOR	LD
20/680	WELCOME BOOKLET	PN
20/681	WIND FARM COMMUNITY FUND	PR
<b>CIRCULATIONS TO NOTE</b>		
20/682	Emails: Various COVID-19 briefings from NCC, DCC, NALC Email: PKF Littlejohn – information regarding the external audit for year ending 31 <sup>st</sup> March 2020. Email: Francis Harris of ACRE – Village Hall information	
<b>20/683</b>	<b>ITEMS FOR THE NEXT AGENDA</b>	

Signed:



**Josie Flavell – Clerk to Naseby Parish Council**