



## NOTICE OF ORDINARY COUNCIL MEETING

On Thursday 02 July 2020 at 7.30pm

Pursuant to Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020, Council members are hereby summoned to attend a council meeting to be held via Zoom Video Conference Facility.

Please inform the Clerk of your apologies, if you are unable to attend.

Email: [clerk.nasebypc@outlook.com](mailto:clerk.nasebypc@outlook.com)

Signed: .....*Harvell*.....Proper Officer/Clerk

### AGENDA

#### ORDINARY MEETING

##### 20/766 APOLOGIES

To consider and accept all apologies reported.

##### 20/767 PUBLIC PARTICIPATION

In light of the COVID-19 pandemic, the Council meeting is being held virtually via the Zoom video conference application. However, if you would like to take part please visit the PC website homepage where you will find the meeting hyperlink and meeting ID. You will need to contact the Clerk for the meeting password.

##### 20/768 DECLARATION OF INTERESTS

- To consider any Declarations of any Disclosable Pecuniary or Other Interests.
- To consider any Dispensations or written requests for dispensation of DPI

##### 20/769 MINUTES

Resolve to the Chairman approving and authorising the Ordinary Parish Council Meeting Minutes of the 04 June 2020.

#### ITEMS FROM PREVIOUS MINUTES

20/770	<u>Play Area (Min Ref. 20/736)</u> To receive an update on the following: a) Grant Application to KWCB b) Land drain installation c) Re-opening requirements and update to inspection rota. d) Minor repairs. e) Policy for opening during commercial events. f) Commission of formal annual inspection.	PR
20/771	<u>Village Hall Grants Update (Min. Ref. 20/737)</u> Receive an update.	PR
20/772	<u>New Footpath – Naseby Village Green (Min. Ref 20/741)</u> a) Receive an update from Cllr Johnston, including approximate costs for the installation of the footpath. b) Receive an update concerning highways signage.	RJ/JF
20/773	<u>Naseby News (Min. Ref. 20/742)</u> To agree a date for the next issue of Naseby News.	ALL
20/774	<u>Tree Planting (Min Ref. 20/744)</u> a) To receive an update from Cllr Johnston. b) Receive a draft planting plan from Cllr Davies.	RJ SD
20/775	<u>Play Area Fencing (Min. Ref. 20/747)</u> To receive an update.	PR

20/776	<u>Playing Field Title (Min. Ref. 20/748)</u> a) To receive an update from Chairman Reedman concerning the title transfer and draft lease. b) To agree to two council members authorising the Title Transfer Documents. c) To agree to two council members authorising the Play Area Lease documents.	PR
20/777	<u>Dog Mess (Min Ref. 20/745)</u> To receive an update concerning this matter.	RJ
20/778	<u>Information Board Project (Min Ref. 20/750)</u> To receive an update from Cllr Howat.	SH
<b>GENERAL MATTERS</b>		
20/779	<u>Bus Service 59 and 60 Update</u> a) To receive an update from Chairman Reedman. b) To consider the appropriate level of funding appropriate for the balance of the year – 18 <sup>th</sup> July 2020 to 31 <sup>st</sup> March 2021.	PR
20/780	<u>Parish Benches</u> To receive a report from Cllr Nicholson	PN
20/781	<u>War Memorial</u> To receive an report from Cllr Davies concerning works to the war memorial and grant applications.	SD
20/782	<u>KWCB Trustee Vacancy</u> To appoint a Trustee from the list of interested candidates.	PR
20/783	<u>Replacement Laptop</u> To receive an update from the Clerk, including costs and any applicable refund to the Parish Council.	JF
20/784	<u>Preliminary Parking Restrictions Consultation</u> To resolve a comments response to the NCC Highways annual parking restrictions review, as per the information circulated to Council prior to the meeting.	JF
20/785	<u>Tennis Courts</u> To receive a report and update regarding a complaint concerning the tennis courts usage.	JF/PR
20/786	<u>Maintenance Thornby Lane</u> To discuss the current maintenance of the triangular piece of land at the top of Thornby Lane.	PR.

#### 20/787 ACCOUNTS

##### Accounts for Payment – **Current Account**

- To consider and resolve to all payments being made, as set out in the table below.

Ref.	Payee	Description	Power to Pay	Amount
<b>ONLINE PAYMENTS VIA BACS TRANSFER &amp; CHEQUE</b>				
001463	Crick Bits (James Best Ltd)	Repairs to old laptop – Inv. 27.05.20	LGA 1972 S111	£45.00
001464	Josie Flavell	Money for purchase of new laptop, security malware and Office 365 annual subscription	LGA 1972 S111	£500.00
S/O	Josie Flavell	Clerk's July Salary including home working allowance £386.68 salary / home allowance £37.50	LGA 1972 S112 LGA 1963 S5	£424.18
001465	LGSS Law	Naseby Play Area Lease Legal Fees (confirming of lease instruction) – Inv. 195808	LGA 1972 S111	£10.38
001466	Naseby Village Hall and Recreation Ground	Replacement roof repairs grant cheque		£2214.00
001467	Josie Flavell	Extra pay for July salary as monthly standing order has yet to be changed from old salary of £386.78 to the new/correct salary amount of £450.38	LGA 1972 S112	£63.60
001468	Josie Flavell	Clerk's expenses – Vodafone bill reimbursement July at £19.46. Mileage fees x 4 visits to Naseby for various cheque signing at £7.83 per visit (45p per mile)	LGA 1972 S112	£50.78
001469	Naseby Village Hall Management Committee	Room hire charges for February and March. Inv. NVH/2019/375	LGA 1972 S133	£30.00
001470	Maximow	Grass cutting fees May/June – 2020-033	Open Spaces Act 1906 ss 9 and 10	£202.00

001471	Countrywide Grounds Maintenance Ltd	Grass cutting fees for June Inv. TBC	Open Spaces Act 1906 ss 9 and 10	£1332.00								
001472	Rugby Pest Control	Quarterly pest control fees for Qtr. 1 2020 – Inv. TBC	Open Spaces Act 1906 ss 9 and 10	£60.00								
001473	HMRC	July Tax / NI Contributions	LGA 1972 S112	£32.80								
001474	HMRC	August Tax / NI Contributions	LGA 1972 S112	£32.80								
001475	Josie Flavell	Extra pay for August salary as monthly standing order has yet to be changed from old salary of £386.78 to the new/correct salary amount of £450.38	LGA 1972 S112	£63.60								
001476	Josie Flavell	Vodafone bill reimbursement - August	LGA 1972 S112	£19.46								
001477	Maximow	Grass cutting fees June/July – Inv. TBC	Open Spaces Act 1906 ss 9 and 10	£303.00								
001478	Countrywide Grounds Maintenance Ltd	Grass cutting fees for July Inv. TBC	Open Spaces Act 1906 ss 9 and 10	£1332.00								
<b>Direct Debit Payments</b>												
D/D	Opus Energy Ltd	Street lighting un-metered supply – Inv. 68598103 June	Highways Act 1980 s 270	£57.98								
<b>CANCELLED CHEQUES</b>												
001424	Naseby Village Hall Management Committee	Grant for roof repairs – cancelled due to the committee requesting the cheque be made out to a different name, so the bank will accept it. Cheque No. 001424		£2,214.00								
20/788	<b>INCOME – TO BE CONFIRMED AT THE MEETING</b>											
	<table border="1"> <thead> <tr> <th>Date</th> <th>Account</th> <th>Income Received</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>-</td> <td>Business Reserve A/C</td> <td>No income.</td> <td>£0.00</td> </tr> </tbody> </table>				Date	Account	Income Received	Amount	-	Business Reserve A/C	No income.	£0.00
Date	Account	Income Received	Amount									
-	Business Reserve A/C	No income.	£0.00									
20/789	<b>Balance of Accounts</b> <b>TO BE CONFIRMED AT THE MEETING</b>		<b>Earmarked Reserves:</b>									
	a). Current Account	£0.00	Sports Court	£2,000								
	b). Business Reserve Account	TBC	CIL Money	£7,524								
20/790	<b>Quarter 1 Finance Reporting</b>											
	a) To receive and note the contents of the Quarter 1 Finance Report. b) To receive an update concerning the quarter 1 bank reconciliations.											
<b>COUNCILLORS AREAS OF INTEREST</b>												
20/791	HIGHWAYS			SH								
20/792	STREET LIGHTING			PR								
20/793	NEIGHBOURHOOD WATCH & POLICE			RJ								
20/794	VILLAGE HALL COMMITTEE			LD								
20/795	NASEBY BATTLEFIELD PROJECT			SH								
20/796	TREES AND FOOTPATHS			PC/SD								
20/797	DEFIBRILLATOR			LD								
20/798	WELCOME BOOKLET			PN								
20/799	WIND FARM COMMUNITY FUND			PR								
<b>CIRCULATIONS TO NOTE</b>												
20/800	Emails: John Hunt, Spratton PC – 59/60 Bus Routes Updates Emails: NCC – Covid-19 Updates/Information Emails: DDC – Covid-19 Updates/Information Emails: NCC Highways – Parking Restrictions											
20/801	<b>ITEMS FOR THE NEXT AGENDA</b>											

