

MINUTES OF ORDINARY COUNCIL MEETING

On Thursday 05 November 2020 at 7.00pm

Pursuant to Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020,
This meeting was held via Zoom video conference facility.

Present:

Chairman: Cllr. Reedman
 Councillors: Cllr Dyett, Cllr Davies, Cllr Johnston, Cllr Howat, Cllr Nicholson
 Clerk: Josie Flavell (Mrs)
 Public: 2 Members of Public

MINUTES

ORDINARY MEETING

20/887 APOLOGIES

There were no apologies reported.

20/888 PUBLIC PARTICIPATION

Two members of public joined meeting who are interested in the Councillor vacancies.

20/889 DECLARATION OF INTERESTS

- a) There were no declarations of any Disclosable Pecuniary or Other Interests reported.
- b) There were no dispensations or written requests for dispensation of DPI to consider.

20/900 MINUTES

Council RESOLVED to the Chairman approving and authorising the Ordinary Parish Council Meeting Minutes of the Ordinary Meeting held on 1st October 2020, as a true and accurate record with the exception of one change to Minute Reference 20/867 DRAFT Proposed Stopping Up of Highway at Fitzgerald Arms, Church Street. Council originally objected to this Order but then reversed their decision.

ITEMS FROM PREVIOUS MINUTES

20/901 Play Area (Min Ref. 20/858)

To receive an update on the following:

- a) Land Drainage Installation – this has now been completed and has had a good test with the recent inclement weather and is working really well. There has been no puddling within the play areas and there has been a vast improvement in the area between the village hall and sports court.
- b) KOMPAN Contract and Annual Inspection Report – the deadline to review the maintenance of the equipment installed by Kompan was 10th October 2020. The independent Play Equipment Inspector completed their report and a meeting was held with the Kompan representative to go over the issues raised. A response to this has yet to be received but there will be some modifications to complete. There has been a world-wide recall on the chain links of the basket swing and replacement parts will be sent to the Chairman for Kompan to fit.
Retention Payment – at our last meeting we decided to pay them only £3k of the £4,005 owed and withhold £1,005, until Council completely satisfied everything has been remedied to our satisfaction.
- c) Play Area Inspection Report/Findings – the play inspection report not only covered the Kompan equipment but all existing play equipment, the fencing and sports court also. As the sports courts are the responsibility of the Village Hall, this part has been forward to them for review. A few non Kompan items were flagged up for requiring attention, including the blue seating area, which requires sanding down and repainting. The large skateboard ramp is in good working order, but the smaller ramp had homemade adjustments to it by a child and the rail down the middle has been cut off and needs

PR

	<p>reviewing. The right and left plate on it are now at slightly different levels. The basketball court needs the tarmac repairing as it is lower in places than the concrete which holds the metal basketball pole; this is nothing to do with the recent drainage works. Some plastic inserts are also missing on the steel work. There is rutting in the tarmac around the skate ramps also, which will need reviewing and remedying. Council may need to add in a budget for this for next year.</p> <p>d) Play Area Inspection Rota – in light of Cllr Carter’s resignation the rota needs to change due to now only being 4 people conducting this as opposed to 5. Council agreed to keep just the 4 members continuing with the rota and Cllr Davies agreed to revise and reissue it on the basis that each councillor will complete two weeks at a time, commencing with Cllr Johnston on Monday 9th November.</p>	<p>PR/SD</p> <p>SD</p>
20/902	<p><u>Playing Field Title (Min. Ref. 20/859)</u></p> <p>Chairman Reedman reported that we are still waiting for the transfer of title to be registered.</p>	-
20/903	<p><u>Information Board Project (Min Ref. 20/860)</u></p> <p>a) Cllr Howat reported that he doesn’t want to go ahead until Council are 100% sure it can be installed by the school. The hedge also needs cutting back as it has grown extensively and room needs to be created for this. Cllr Johnston agreed to contact the school to find out if the land belongs to them and if they are happy for the board to be installed there.</p> <p>b) The Clerk reported that she had still not received any replies from DDC Planning concerning this matter and will chase again but would trying calling them tomorrow to gain an answer.</p> <p>This item is to be brought back to the December meeting.</p>	<p>RJ</p> <p>JF</p>
20/904	<p><u>Whipping Cross (old Market Cross) (Min. Ref. 20/861)</u></p> <p>a) Cllr Davies reported that no replies or advice have been received yet from the DDC Conservation Officer Rachel Booth but Cllr Davies will chase this. Council are also not eligible for any funding as we are not on the Heritage at Risk Register. However, he was sent a grant funding list which he will work his way through to see if Council meets the criteria to apply for any. In the meantime, Cllr Davies recommended that Council adds £3k into the 2021 budget for this project. Cllr Howat stated he was concerned that if this continues to drag on it could topple over. Cllr Davies reported that it is the support stones and the exterior of the plinth which are the issue, the central stones are sound.</p> <p>b) Due to the aforementioned, this could not be discussed and Council agreed to defer both items to the December meeting.</p>	SD
20/905	<p><u>Office of Police Fire and Crime Commissioner Grant Funding (Min Ref. 20/862)</u></p> <p>Chairman Reedman reported that Steve Barber of NCC Highways has agreed to gain quotes for a solar powered SID on Council’s behalf and will report back when the information for this has been received.</p>	JF
20/906	<p><u>Haselbech Road Ditch (Min Ref. 20/866)</u></p> <p>Chairman Reedman reported that he and Chris Bignell met with the ditch/land owner and he has agreed to clear the ditch out and install a pipe 300m in diameter at no cost. They did ask for the Village Hall hedge to be trimmed adjacent to this ditch, which they have agreed to do and will be within the next 2 weeks.</p>	-
20/907	<p><u>DRAFT Proposed Stopping Up of Highway at Fitzgerald Arms, Church Street (Min Ref. 20/867)</u></p> <p>Cllr Nicholson reported that a meeting was held with the owner of the Fitzgerald Arms regarding this area of land and even though Council are happy for him to take over the land as it will be an improvement, he has agreed to short duration public car parking continuing. The owner will also install signs to show that parking there can take place for up to 15 minutes. Council RESOLVED to reverse its decision about objecting to this Stopping Up Order due to the aforementioned.</p>	-
20/908	<p><u>Councillor Expenses (Min Ref. 20/869)</u></p> <p>Council RESOLVED to Council members providing the Clerk with a receipt for printer cartridges, paper, consumables usage etc. for reimbursement and to add an amount into the 2021 budget for this purpose.</p>	JF
GENERAL MATTERS		
20/909	<p><u>Councillor Vacancy</u></p> <p>The Clerk reported that we are now in a position to fill the casual vacancy via co-option. Chairman Reedman reported that we need 2/3 councillors as Cllr Nicholson is looking to step down in the near future and we already have vacancies which have remained unfilled for some time. A notice has been added to the village noticeboard and information is also on our social media account.</p>	-
20/910	<p><u>Finance Advisory Committee</u></p> <p>Council unanimously agreed to 26th November at 7:30pm as the date to hold the pre-Budget Meeting to scrutinise the draft 2021-22 budget.</p>	PR/JF/ SD/SH

20/911	<u>Budget Meeting</u> The Budget Meeting will not take place as the Finance Advisory Committee will consider the draft budget ahead of approval at the full council meeting on the 03 December, which also cannot be closed to the public. The Clerk apologised for the confusion caused by adding this item to the agenda as it wasn't actually needed.	-
20/912	<u>Noticeboard Location</u> Council unanimously agreed that the noticeboard needs to be moved and add the cost for this to the 2021 budget. Council agreed a good location would be next to the Church noticeboard– December agenda.	JF
20/913	<u>Anglian Water Supply Disruption</u> Council NOTED the drop in water pressure experienced in parts of the village on the 5th October 2020. Chairman Reedman reported that he had received a text today stating that a water pipe had burst in Sibbertoft and there could be loss of pressure. He has also liaised with Clipston Parish Council who do not seem to be have any problems. It seems to only be Naseby, Sibbertoft and Haslebech with Cold Ashby occasionally being affected.	-
20/914	<u>Impending Planning Application – Single Dwelling, Naseby</u> <i>Under section 79 of the National Planning Framework – update on meeting held with the potential applicants.</i> Cllr Johnston reported that the meeting held with the applicants went well and they will be applying for a 5 bedroom single dwelling development, which won't be visible from the road and will have a grass roof, with the building sunk into the hollow of the hill. It will be sympathetically done to remain in keeping with the surroundings and all soil taken out to develop the property will be used in other areas of the build. The development is going to be green with them utilising solar panels. The entrance will be wide angled due to the position on the highway and to allow for full visibility. Cllr Johnston thought this development, if approved, might help Council apply for the 30mph restriction to be moved to the boundary of the property.	JF
20/915	<u>DA/2020/0009 Planning Application – The Barn, The Bothy, Naseby</u> Chairman Reedman reported that is still no decision showing on the DDC Planning Portal.	-
20/916	<u>DA/2019/1042 Planning Application – Land off Kelmarsh Road, Clipston</u> <i>Change of use of land from agricultural to junior motor cross track with associated earth mounds/jumps and car parking area (retrospective).</i> No documents are showing on the DDC Planning Portal at present. I might possibly affect the properties on the lane by the Fairfax viewing platform, in terms of noise. The Clerk is to contact the case officer to chase the documents.	JF

20/917 ACCOUNTS

Accounts for Payment – **Current Account** Council RESOLVED to all payments being made, as set out in the table below.

Ref.	Payee	Description	Power to Pay	Amount
ONLINE PAYMENTS VIA BACS TRANSFER & CHEQUE				
001507	Josie Flavell	Expenses: Mileage to Naseby and back x 1 (chq. signing) Mileage to Rugby (banking) plus car parking fee Vodafone contract reimbursement.	LGA 1972 S111	£43.88
S/O	Josie Flavell	Clerk's November Salary including home working allowance £461.00 salary / home allowance £37.50.	LGA 1972 S112 LGA 1963 S5	£498.50
001508	KOMPAN Ltd	Play area construction retention fee – Inv. 228674	LGA 1976 S19	£3000.00
001509	KOMPAN Ltd	Play area construction retention fee – Inv. 228674 THIS CHEQUE IS TO BE WITHHELD UNTIL SATISFIED	LGA 1976 S19	£1005.00
001510	Viking Direct	Printer Cartridges – Inv. 74714	LGA 1972 S111	£24.32
001511	Paul Griffiths (Solutions 4 Playgrounds)	Replacement cheque for no. 001503 Solutions 4 Playgrounds – Inv. 2020043 due to	LGA 1976 S19	£6,000.00
001512	Royal British Legion	2020 Annual Poppy Wreath fees	LGA 1972 S137	£50.00
001513	The Play Inspection Co.	Annual Play Area Inspection – Inv. 43448	LGA 1976 S19	£300.00
001514	Parish Magazine Printing	Printing fees – Naseby News Oct edition – Inv. 6438	LGA 1976 S19	£221.95
001515	LGSS Law Ltd	Naseby Play Area Lease Legal Fees REPLACEMENT FOR MISSING CHEQUE 001462 – MAY Inv. 194003	LGA 1972 S111	£103.80
001516	HMRC	November Tax	LGA 1972 S112	£35.60
001517	Maximow	FINAL Grass cutting fees October – 2020-089	Open Spaces Act 1906 ss 9 and 10	£303.00
001518	Countrywide Grounds	Final Grass Cutting Fees October – Inv. 141875	Open Spaces Act 1906	£666.00

	Maintenance Ltd		ss 9 and 10									
001519	Paul Reedman	Reimbursement of councillor expenses – purchase of spare parts for play area, postage & stationery for noticeboards.	LGA 1972 S111	£8.08								
Direct Debit Payments												
D/D	Opus Energy Ltd	Street lighting unmetered supply – Inv. 69131046 September	Highways Act 1980 s 270	£62.51								
Opus Energy payments – the direct debit was accidentally cancelled by Opus (since Summer) and we currently owe £291.01. All amounts have been approved by Council so this has been reinstated and the full amount owed will be paid on 30 th November and the usually monthly amounts taken thereafter.												
CANCELLED CHEQUES												
001462	LGSS Law Ltd	Play Area Fees – MAY Invoice 194003. CHEQUE WENT MISSING IN THE POST. REPLACEMENT NEEDED.		£103.80								
001502	KOMPAN Ltd	Play Area installation retention fee. COUNCIL DECIDED TO WITHHOLD SOME OF THIS FEE UNTIL THE FINAL INSPECTION HAD TAKEN PLACE. TWO CHEQUES WERE RAISED IN ITS PLACE – SEE ABOVE.		£4005.00								
001503	Solutions 4 Playgrounds	Supply and installation of play area fencing. Inv. 2020043 COMPANY ONLY ACCEPTING BACS PAYMENT TO COMPANY BANK ACCOUNT. CHEQUE MADE PAYABLE TO COMPANY OWNERS NAME INSTEAD.		£6000.00								
20/918	INCOME – To be confirmed at the next meeting due to lack of information on the posted bank statement.											
	<table border="1" style="width: 100%;"> <thead> <tr> <th>Date</th> <th>Account</th> <th>Income Received</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>-</td> <td>Business Reserve A/C</td> <td>No income.</td> <td>£0.00</td> </tr> </tbody> </table>				Date	Account	Income Received	Amount	-	Business Reserve A/C	No income.	£0.00
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-	Business Reserve A/C	No income.	£0.00									
20/919	Balance of Accounts a). Current Account £50,185.00 Calculated at this amount without bank statement b). Business Reserve Account £0.00 The Clerk reported that the exact balance will be reported at the next meeting due to being unable to get the itemised statement from the bank in time.		Earmarked Reserves: Sports Court £2,000 CIL Money £5,524 (£2k spent on drainage) The Clerk is to update the DDC CIL form ready to send to DDC in Decem									
COUNCILLORS AREAS OF INTEREST												
20/920	HIGHWAYS – Nothing to report.			SH								
20/921	STREET LIGHTING – Nothing to report.			PR								
20/922	POLICE LIAISON – login details weren't available for Cllr Johnston to attend the last Police meeting, so nothing to report. Council agreed to change the name of this section.			RJ								
20/923	VILLAGE HALL COMMITTEE – Nothing to report.			LD								
20/924	NASEBY BATTLEFIELD PROJECT – Currently reviewing various information board options and the visitor centre is not going ahead at present given the current climate.			SH								
20/925	TREES AND FOOTPATHS – Nothing to report.			SD								
20/926	DEFIBRILLATOR – Nothing to report.			LD								
20/927	WELCOME BOOKLET – a few new residents are in need of the Welcome Booklets. The Clerk is to send it electronically if parishioners are happy to give their email contact details.			JF								
20/928	WIND FARM COMMUNITY FUND – Nothing to report.			PR								
CIRCULATIONS TO NOTE												
20/929	Council NOTED all circulations.											
20/930	ITEMS FOR THE NEXT AGENDA											
	<ul style="list-style-type: none"> ▪ No items reported. 											

In the absence of further business, the meeting closed at 20:03pm

Signed:
Paul Reedman - Chairman

Date: 03 December 2020