

MINUTES

DRAFT ORDINARY PARISH COUNCIL MEETING

On Wednesday 08 June 2022 at 07:30pm
Held at The Methodist Chapel, Gynwell, Naseby

Present:

Chairman: Cllr Reedman

Councillors: Cllr Collins, Cllr Johnston and Cllr Hall

Clerk: Josie Flavell (Mrs)

Public: No members of public

MINUTES		
22/554	APOLOGIES	
Cllr Howat (holiday) Cllr Howat and Cllr Anderson (got the wrong meeting date) – accepted		
22/555	DECLARATION OF INTERESTS	
a) There were no declarations of any Disclosable Pecuniary or Other Interests reported. b) There were no dispensations or written requests for dispensation of DPI to consider.		
22/556	MINUTES	
Council RESOLVED to Chairman Reedman approving the Annual Parish Meeting Minutes of the 05 May 2022, as a true and accurate record.		
22/557	PUBLIC PARTICIPATION (OPEN MEETING)	
There were no reports to receive.		
ITEMS FROM PREVIOUS MINUTES		
22/558	<p><u>Outdoor Adult Exercise Equipment (Min. 21/521)</u> Cllr Hall reported that a meeting is being held with a representative from Kompan on 13th June. He is also attending the Kompan roadshow on 24th June, where the Council's name will go into their draw to win £3k for new equipment. Confirmation has been received that planning is not needed for the gym equipment but will be required for an extension of the car park into the field. However, construction records indicate that a foul drain and the incoming electricity supply route to the village hall, both pass through the proposed area for the gym equipment. Chairman Reedman requested Cllr Hall gain some prices for the gym equipment in readiness to discuss at the July meeting.</p>	DH
22/559	<p><u>Grant Application – Village Hall (Min Ref. 22/530)</u> Council RESOLVED to approve the grant funding of £2,000 - as awarded at the May meeting – and agreed to reduce the £4,000 Sports Court earmarked reserves by £2,000 to enable this, due to the there being no allocation of annual grants within the 2022/23 budget. The Clerk is to contact the Village Hall Management Committee to ask for their</p>	JF

	up-to-date bank details for payment if they are successful in gaining funding fro West Northants Council.	
22/560	<u>Information Board Location (Min Ref. 22/532)</u> Due to Cllr Howat's absence, Council agreed to defer this item to the July meeting.	SH
GENERAL MATTERS		
22/561	<u>Second Village Defibrillator</u> a) Council NOTED the installation of the defib at the Village Hall was completed on 20 th May but is temporarily missing a 2nd set of adult/child electrode pads, which will be supplied later by the manufacturer. The Clerk will register the warranty. b) Council RESOLVED to agree that former Councillor Lyn Dyett, together with Roger Carter, continue to manage the checking of both defibrillators on behalf of the Council. c) Council considered all current Defib signage around the village and agreed that extra signage is required and for Lyn Dyett to review what is needed and report back to the Chairman. d) Council NOTED that registration of the new defib is complete. e) Council considered and approved holding defib training for the village. Cllr Collins is to chase Chris Bignell regarding the First Responders for this purpose. f) Council considered the provision of additional lighting above the defibrillator and agreed this needs to be reviewed and be brought back to the July meeting.	PR/JF
22/562	<u>Annual Parish Meeting – Review of Issues Raised</u> a) Council considered a request from All Saints Church for volunteer assistance and agreed that an article/advert needs to be added to the next issues of Naseby News in the Autumn. The Clerk is to liaise with the Vicar. b) The Parish Council agreed to help form a new committee of residents/volunteers to help raise funds for the Church. c) Council considered the request from All Saints Church for funding ideas to help towards costs of boundary wall repairs but does not have the power to give funds to the church for the maintenance of the wall or otherwise. d) Council re-considered the need for a Neighbourhood Plan, as per a request from West Northants Councillor Cecile Irving-Swift from and agreed to not take this further.	JF
22/563	<u>Annual Parish Meeting (APM) Costs</u> Council RESOLVED to ratify the total costs of the APM covering Church Hall hire, food, drink, and equipment at a total of £175.60.	-
22/564	<u>Streetlighting – Unmetered Supply Price Increase</u> Council NOTED the supplier's (Opus) price increase from 1 st June 2022 for unmetered supply as per information circulated prior to the meeting, which puts the full year annual costs up by 24.6% from £860 to £1,071 excluding VAT.	-
22/565	<u>Church Clock Maintenance</u> Council NOTED that the annual maintenance funded by Council has been carried out.	-
22/566	<u>Payroll Service</u> Council RESOLVED to approve an annual contract with Autela Payroll Services for all the Clerk's payroll and future pension related services, from 1 st June 2022 onwards, at a cost of £165.90 per annum with an extra £10.50 every three year.	JF
22/567	<u>Parish Newsletter</u> a) Council RESOLVED to ratify the deadline date of the next issue as 1 st June.	JF

	b) Council NOTED that the Clerk has communicated with other parishes regarding a joint newsletter and will bring this to the July meeting for a full update.	
22/568	<u>Natwest Deposit Bank Credit Interest</u> Council NOTED the increase of the deposit banking credit interest to 0.10% from 0.01%.	-
22/569	<u>Source of the River Avon</u> Council NOTED the resident's rejection of Council's request that the Source is visible from the adjoining footway.	-
22/570	<u>West Northants Council (WNC) Grass Cutting Grant</u> Council NOTED the grass cutting grant documentation has been completed and submitted to WNC for payment to be made.	-
22/571	<u>Double Yellow Lines</u> The Clerk reported that the Highways Officer confirmed that the lines would be completed by the end of May. As this clearly has not happened, this item was added to the complaint letter to County Councillors Irving-Swift, Harris and Parker requesting them to intervene. Both Cllrs Harris and Irving-Swift have agreed to look into the matter and report back to the Clerk in due course. The Clerk is to check the progress of the double yellow line's application for Knight's Hill / High Street junction.	JF
22/572	<u>Jubilee Event Review</u> a) Cllr Collins reported that the event was a success even though the venue had to be changed to the Village Hall due to the weather. There was circa 150 people in attendance. Photos to be forward to the Clerk for adding to Facebook and Naseby News. b) Council RESOLVED to ratify the purchase of a cardboard cut-out Queen (£59.94), crayons (£20.50) between meetings and to reimburse Cllr Collins the same. Council RESOLVED to the Clerk paying the printing invoice for the Jubilee quiz at a cost of £35.00, between meetings and to ratify at the next meeting. Thanks were given to the Jubilee committee and all helpers on the day in organising this event, and in particular Cllr Collins for all her hard work.	JF

PLANNING

22/573	<u>WND/2022/0327 Planning Application – Beech House, Church Street, Naseby</u> Conversion of garage to annex with glass link to existing house. Council RESOLVED to ratify decision taken between meeting not to object but to pass on minor comments.
22/574	<u>WND/2022/0213 Planning Application – Cromwell Farm, Naseby</u> Change of use provision of 6 glamping pitches. Council RESOLVED to ratify the decision taken between meetings, not to object.

22/575 ACCOUNTS

Accounts for Payment – Current Account

Council RESOLVED to all payments being made via BACS, Standing Order and Direct Debit, as set out in the table below.

Ref.	Payee	Description	Amount
ONLINE PAYMENTS VIA BACS TRANSFER & CHEQUE			
S/O	Josie Flavell	Clerk's June Salary and home working allowance (Salary £440.13 – Allowance £37.50)	£477.63

BACS	Josie Flavell	Reimbursement for payment of monthly mobile phone fee (Vodafone June)	£22.72								
BACS	Josie Flavell	Clerk's expenses – reimbursement for April/May mileage (£37.00) and Annual Parish Meeting expenses (£135.60)	£172.60								
BACS	HMRC	June Tax	£105.20								
BACS	All Saints Church	Hall hire fee for Annual Parish Meeting	£40.00								
BACS	Naseby Methodist Church	Hall hire fees – Council meeting June	£15.00								
BACS	Maximow	Grass Cutting fees (playing field) for May – Inv. 011	£223.20								
BACS	Countrywide Maintenance	Grass cutting fees for May – Inv. TBC	£1,404.00								
BACS	Start Traffic Ltd	Road Closed sign for Jubilee Event – Inv. 182920	£81.92								
BACS	Smith of Derby	Annual Church clock maintenance fees – Inv. 123276	£303.60								
BACS	Pathfinder Legal Services Ltd	Play Area lease legal fees – Inv. 239715	£31.50								
BACS	Pathfinder Legal Services Ltd	Play Area lease legal fees – Inv. 241978	£10.50								
Direct Debit Payments											
D/D	Opus Energy Ltd	Street lighting unmetered supply – Inv. 72385293 (April/May)	£64.13								
D/D	Opus Energy Ltd	Street lighting unmetered supply – Inv. 72432741 (April/May)	£3.28								
22/576	INCOME Council NOTED all income.										
	<table border="1" style="width: 100%;"> <thead> <tr> <th>Date</th> <th>Account</th> <th>Income Received</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>May 2022</td> <td>Business Reserve A/C</td> <td>No income received.</td> <td>£0.00</td> </tr> </tbody> </table>			Date	Account	Income Received	Amount	May 2022	Business Reserve A/C	No income received.	£0.00
Date	Account	Income Received	Amount								
May 2022	Business Reserve A/C	No income received.	£0.00								
22/577	<p><u>Balance of Accounts</u></p> <p>Council NOTED the balance of accounts.</p> <p>Balance as at 27th May 2022</p> <p>a). Current Account £46,303.18</p> <p>b). Business Reserve Account £0.00</p>	<p><u>Earmarked Reserves:</u></p> <p>Council NOTED all reserves.</p> <p>General reserve £43,587</p> <p>Sports Court £2,000</p> <p>Play Area £1,000</p> <p>Whipping Post £2,000</p> <p>Information Board £1,000</p> <p>Street Lighting £1,100</p> <p>TOTAL £50,587</p>									
COUNCILLORS AREAS OF INTEREST											
22/578	HIGHWAYS – no report given.		-								
22/579	STREET LIGHTING – Chairman Reedman will gain quotes to change the fittings to LED in the two Hall Close lights.		PR								
22/580	NEIGHBOURHOOD WATCH & POLICE LIASON – there was nothing new reported.		RJ								

22/581	VILLAGE HALL COMMITTEE – the kitchen renovation is now complete. The footpath between the car parking field owned by the Westaways, has now been installed to ensure people no longer have to walk along the road. Lots of events are booked over the coming months along with the Village Fete event being held on 17 th July.	-
22/582	NASEBY BATTLEFIELD PROJECT – no report given.	-
22/583	MOWING WARDEN – Cllr Hall reported that the contract is to be revised to include the small strip of land outside of a property on Cottesbroke Road. Chairman Reedman asked if cutting back overhanging vegetation on the path between the allotments and adjacent wooded area, could also be added into the contract.	DH
22/584	TREES AND FOOTPATHS – no report given.	-
22/585	DEFIBRILLATOR – already reported under minute reference 22/561.	PR
22/586	WELCOME BOOKLET – the newly printed version of these booklets, will be delivered to Cllr Anderson.	-
22/587	WIND FARM COMMUNITY FUND – no report given.	.
CIRCULATIONS TO NOTE		
22/588	Council NOTED all circulations.	
22/589	ITEMS FOR THE NEXT AGENDA	
	<ul style="list-style-type: none"> ▪ Streetlight conversion – Hall Close ▪ Jubilee Event – ratification of extra expenses ▪ Council authorisation for Clerk to pay August invoices 	

NB: **Severn Trent Water** have rejected responsibility for the surface water drainage structure between Knight’s Hill and Fairfax Rise, whose route and condition is unknown. They consider it to be a culverted watercourse which is the responsibility of riparian owners.

Market Cross – an approach is to be made to our MP Chris Heaton-Harris, concerning possibly looking at the Market Cross when he visits Naseby to open the Book Exchange on Friday 1st July.

Mole Activity – there is mole activity within the play area near the skateboard tarmac area, which is to be reported to the contractor.

In the absence of further business, the meeting closed at 20:45pm

Signed:
Paul Reedman - Chairman

Date: 07 July 2022