



ORDINARY PARISH COUNCIL MEETING

On Thursday 03 November 2022 at 07:30pm

Council members are hereby summoned to attend the Ordinary Meeting of the Parish Council to be held at the Methodist Chapel, Gynwell, Naseby

Please inform the Clerk of your apologies if you are unable to attend.

Email: clerk.nasebypc@outlook.com

Signed: *Flavell* Proper Officer/Clerk

Public Participation: In accordance with Standing Order 3(e)(f) members of the public and press are invited to address Council about any matter relating to the business to be transacted during the public forum. A total period not exceeding 15 minutes will be set aside for this purpose with a 3-minute period given to each person in attendance.

AGENDA

22/702	APOLOGIES	
To receive and accept any apologies reported.		
22/703	DECLARATION OF INTERESTS	
a) To consider any Declarations of any Disclosable Pecuniary or Other Interests. b) To consider any Dispensations or written requests for dispensation of DPI		
22/704	MINUTES	
Resolve to the Chairman approving the Ordinary Parish Meeting Minutes of 06 October 2022.		
22/705	PUBLIC PARTICIPATION (OPEN MEETING)	
To hear any Parishioner issues/views		
ITEMS FROM PREVIOUS MINUTES		
22/706	<u>Battlefield Highways Sign (Min Ref. 22/672)</u> To receive a report from Chairman Reedman.	PR
22/707	<u>Toddler Play Hut (Min Ref. 22/673)</u> To receive quotes for consideration and approval.	DH
22/708	<u>Removal of Conifer – Whipping Cross (Min Ref. 22/676)</u> To receive a report from Cllr Collins. Resolve to approve one of the received quotes to have the conifer removed.	AC
22/709	<u>Tree Works & Greens Maintenance (Min. Ref. 22/677)</u> Resolve to approve one of the quotes received to conduct all works on the list approved at the previous meeting.	AC
22/710	<u>Renewal of Mowing Contract/Tender (Min ref. 22/678)</u> a) To receive all feedback on the mowing contract tender documents and agree a final version to submit to contractors. b) Resolve to agree a deadline date for tender documents to be received.	ALL

GENERAL MATTERS		
22/711	<u>Environmental Health Report</u> To receive an update on the progress of the report made.	JF/SH
22/712	<u>Legal Fees</u> To NOTE the increase in Pathfinder Legal Services Ltd legal fees and receive a progress report from Chairman Reedman on the play area title deeds.	ALL/ PR
22/713	<u>2023/24 Meeting Dates</u> a) Resolve to approve the list of proposed meeting dates for 2023/24. b) Resolve to approve a date for the Annual Parish Meeting.	ALL
22/714	<u>National Pay Award (Clerks)</u> a) To NOTE that the national pay award to all NJC pay scales has been approved, which is to be back dated to 1 st April 2022. b) Resolve to approve the pay increase to the Clerk as per the figures circulated to council prior to the meeting, backdated to the 1 st of April 2022 and note the new hourly rate going forward.	JF
22/715	<u>Traffic Monitor / Speed Display Sign – Cottesbroke Road</u> To consider making an application for a grant to the police and Crime Commissioner for a solar powered device.	PR
22/716	<u>Outdoor Exercise Equipment</u> a) To report details of meeting with Sunshine Gyms. b) To agree details and cost of outdoor gym questionnaire leaflet.	DH
22/717	<u>Recognition Award</u> To request West Northants Council to recognise Kemal Chetitah's March for Men Charity walk achievement.	ALL

22/718 ACCOUNTS

Accounts for Payment – Current Account

- RESOLVE to all payments being made via BACS, Standing Order and Direct Debit, as set out in the table below.

Ref.	Payee	Description	Amount
ONLINE PAYMENTS VIA BACS TRANSFER & CHEQUE			
S/O	Josie Flavell	Clerk's November Salary and home working allowance (Salary £440.13 – Allowance £37.50)	£477.63
BACS	Josie Flavell	Reimbursement for payment of monthly mobile phone fee (Vodafone November)	£22.72
BACS	HMRC	November Tax	£110.00
BACS	Maximow	Grass cutting playing field (October) – Inv. 104	£223.20
BACS	Countrywide Maintenance	Grass cutting of village (October) – Inv. TBC	£1404.00
BACS	The Royal British Legion	Poppy Wreath for Remembrance Sunday	£50.00
BACS	Paul Reedman	Reimbursement for purchase of the defib and do not climb signs including printer cartridges.	£84.47
BACS	Parish Magazine Printing	Production fees for Autumn issue of Naseby News. Inv. 9241	£288.29

BACS	Margaret Diack (All Saints Church)	Reimbursement for book of condolence (Queen Elizabeth II) and postage to records office.	£34.43
BACS	Naseby Methodist Church	Hall hire fees – Council meeting November	£15.00
BACS	Naseby Methodist Church	Defibrillator Annual power fee	£45.00
BACS	Northants Rural First Responders	2 x Defib First Aid community training events	£100.00
BACS	Office International (Viking Direct)	Box A4 Paper and printer ink cartridges – Inv. 9362864	£81.18
Direct Debit Payments			
D/D	Opus Energy Ltd	Street lighting unmetered supply – Inv. TBC (Sept/Oct)	£76.78
D/D	Opus Energy Ltd	Streetlighting unmetered supply – Inv. TBC (Sept/Oct)	£4.11
22/719	INCOME		
	Date	Account	Income Received
	29 Sept 2022	Business Reserve A/C	WNC Final Precept Payment
	30 Sept 2022		Bank Interest
	20 Oct 2022		Refund of Clerk's Salary
			£15,750
			£5.62
			£477.63
22/720	Quarter 2 Internal Control To NOTE the completion and approval of the Quarter 2 accounts by Internal Controller, Cllr Howat.		
22/721	Balance of Accounts To NOTE the balance of accounts. Balance as at 31st October 2022 a). Current Account £40,733.76 b). Business Reserve Account £0.00	Earmarked Reserves: To NOTE all reserves. General reserve £39,411 Sports Court £2,000 Play Area £1,000 Information Board £1,000 Street Lighting £420.00 TOTAL £36,313	
COUNCILLORS AREAS OF INTEREST			
22/722	HIGHWAYS		SH
22/723	STREET LIGHTING		PR
22/724	NEIGHBOURHOOD WATCH & POLICE LIASON – Resolve to Cllr Paul Woobey taking on this responsibility.		ALL
22/725	VILLAGE HALL COMMITTEE		AC
22/726	NASEBY BATTLEFIELD PROJECT		SH
22/727	MOWING WARDEN		DH
22/728	TREES AND FOOTPATHS		AC
22/729	DEFIBRILLATOR		JF
22/730	WELCOME BOOKLET		MA
22/731	WIND FARM COMMUNITY FUND		SD

CIRCULATIONS TO NOTE	
22/732	Emails: West Northants Council Emails: NCALC – Weekly/Monthly Updates.
22/733	ITEMS FOR THE NEXT AGENDA