



# MINUTES

## ORDINARY PARISH COUNCIL MEETING

On Thursday 02 February 2023 at 07:00pm  
Held at The Methodist Chapel, Gynwell, Naseby

### **Present:**

Chairman: Cllr Reedman

Councillors: Cllr Anderson, Cllr Hall, Cllr Woobey, Cllr Davies, Cllr Collins, and Cllr Howat

Clerk: Josie Flavell

Public: 4 Members of public

MINUTES	
<b>22/763</b>	<b>APOLOGIES</b>
There were no apologies reported.	
<b>22/764</b>	<b>DECLARATION OF INTERESTS</b>
a) There were no declarations of any disclosable pecuniary or other interests reported. b) There were no dispensations or written requests for dispensation of DPI to consider.	
<b>22/765</b>	<b>MINUTES</b>
Council RESOLVED to Chairman Reedman approving the Ordinary Parish Meeting Minutes of the 1 <sup>st</sup> of December 2022, as a true and accurate record. The minutes were duly signed.	
<b>22/766</b>	<b>PUBLIC PARTICIPATION (OPEN MEETING)</b>
<p>To hear any Parishioner issues/views</p> <p>a) WNC Cllr Harris reported that the 59/60 bus service is being reviewed again and may not continue and the Boundary Review has been pushed back a month to 6<sup>th</sup> of March, when final proposals will be shared.</p> <p>b) WNC Cllr Irvin-Swift reported that the budget precept has risen by an average of 5%, with 2% of this being met by adult care and social care, the Council's largest increase. Part of the pilot scheme for this area is now live and people are requested to contact the District Councillors if they know of anyone who requires adult social care. The draft precept of the former Daventry District will rise by 6.1% as a result of the 3<sup>rd</sup> and final year of harmonisation between Northampton Borough, South Northamptonshire and Daventry District areas.</p> <p>The Planning Department will be merging into one large planning system for all 3 unitary councils and will be based in Towcester. Due to the distance, it has been requested for planning meetings to be held online to allow the public to hear a planning application.</p> <p>Neighbourhood Plans are still recommended and is something Naseby should reconsider to protect the parish from future development.</p>	

<b>ITEMS FROM PREVIOUS MINUTES</b>		
22/767	<u>Renewal of Mowing Contract/Tender (Min ref. 22/738)</u> Pursuant to Public Bodies (Admissions to Meetings) Act 1960 s2, Council RESOLVED to close the meeting to members of the public and press to enable council to discuss confidential financial matters concerning contracts.	-
22/768	<u>Parking Restrictions Application – Knights Hill &amp; High Street Corner (Min ref. 22/744)</u> Chairman Reedman reported that the resident has liaised with Council concerning the original application submitted to Highways, and it has been ascertained that they have been given permission to paint yellow lines that will have no legal status. Council unanimously agreed to apply for double yellow lines (as per the highlighted plans), for the adopted highways section with the resident paying for the corners.	JF
<b>GENERAL MATTERS</b>		
22/769	<u>Play Area</u> a) Independent Inspection report – Council considered all matters arising from the recent report and agreed the skateboard area needs remedial works; the rails require attention due to one rail missing, also, one of the metal plates has sunk. Council unanimously agreed that a sign is required reminding users of their responsibilities/liability. Vegetation items can be dealt with by general greens maintenance, but all trip hazards need reinstating. Council unanimously agreed for Chairman Reedman, Cllr Hall, and Cllr Davies to conduct a site meeting on Friday 24 <sup>th</sup> of February at 3pm, to form an action plan with proposals, for the next meeting. b) Toddler Slide and Tunnel Mound – quotes were received totalling £5.7k and £2.4k respectively, for artificial turf. Council considered and agreed all remedial works as follows; lead times are required for all quotes received and for Cllr Hall and the Clerk to also investigate other surfaces in readiness for the next meeting.	DH/SD/ PR  DH/JF
22/770	<u>Outdoor Gym</u> Cllr Hall reported that the survey results were circulated prior to the meeting. The survey was delivered to all 325 houses in the village and the response was rate higher than 7%. Currently, Sunshine and Fresh Air are the preferred suppliers coming in cheaper than the other suppliers, with better communication and information. Council unanimously agreed to continue with the project and to Cllr Hall sourcing available grant funding, with a budget being agreed at the next meeting. Cllr Hall is to also create an article for the next issue of Naseby news.	DH
22/771	<u>Highways Consultations – Extension of 30mph Limit</u> Council RESOLVED to agree to the 30mph limit being extended out along Cold Ashby Road to the point shown on the Highways TRO Drawing S3552/21/007A. The Clerk is to submit a revised copy of the drawing to Highways, showing the corrected extent of existing 30mph limit. Council unanimously agreed with what is proposed for the Cold Ashby Road, but that Nutcote is not needed and needs to be taken off.	JF
22/772	<u>West Northants Council and Fire and Police Precept Proposals</u> Council received a report from Cllr Reedman and NOTED that the draft WNC budget drastically reduces bus subsidies and is likely to result in the loss of the 59/60 bus service.	-

22/773	<p><u>Rugby Pest Control Price Increase</u></p> <p>Council considered and unanimously agreed the price increase in quarterly charges. The Village Hall Committee has a parallel contract.</p>	JF
22/774	<p><u>Defibrillators</u></p> <p>a) Council RESOLVED to approve the purchase of a replacement spare set of pads for the village hall defib, as the current set of pads expires in July. Chairman Reedman is to give the Clerk the pad information needed to place the order.</p> <p>b) Council NOTED the Government proposals for all schools to have a defibrillator onsite.</p>	PR/JF
22/775	<p><u>Highgate House Update</u></p> <p>Chairman Reedman reported that the public open meeting took place recently to reject/appeal the plan to have the hotel in Creaton, used as a holding centre for up to 400 male asylum seekers/immigrants.</p> <p>The current position is that the Home Office have decided not to process the application but does reserves the right to re-apply in the future.</p> <p>The hotel has appealed this decision with the Home Office with counter arguments, but it is unlikely that the Home Office will change their position on this.</p>	-
22/776	<p><u>Village Hall Playing Field</u></p> <p>Council NOTED several incidents of farm animals escaping onto the playing field and adjoining roads from a neighbouring farm. Council unanimously agreed this is a Police matter and all incidents should be reported to them.</p>	-
22/777	<p><u>King's Coronation</u></p> <p>Council received a report and proposal from the Chairman of the Village Hall that a similar event to the Jubilee be held, but that help from volunteers is needed to make it happen. The event will also help raise funds for the primary school.</p> <p>Council felt it is a little late to start organising this event due to how much work is involved and it took, to organise the Jubilee event. Only Cllr Anderson agreed to help.</p> <p>The Village Hall Chairman agreed to let council know if this event is to definitely go ahead.</p> <p>Council unanimously agreed to the Clerk investigating the cost of commemorative cups costs for the next meeting.</p>	-
22/778	<p><u>Fairfax View Battlefield Site</u></p> <p>a) Council NOTED that two new replacement litter bins have been installed.</p> <p>b) Council NOTED proposals to form an earth viewing mound to replace the current condemned timber structure which is to be removed.</p> <p>Cllr Irving-Swift will support the Battle Trust with the planning issues.</p>	-
22/779	<p><u>Council Mobile Phone Contract</u></p> <p>Council unanimously agreed and NOTED the new rolling 2-year contract with Vodafone at a cost of £25.00 per month to be reimbursed to the Clerk.</p>	-
22/780	<p><u>Cromwell Monument</u></p> <p>Council NOTED details of the historical records of the monument revealed by a copy of the 1931 land purchase agreement.</p> <p>NB: Chairman Reedman reported on the update note received from David Boulton of the Battlefield Trust</p>	-
22/781	<p><u>Gynwell – Unsatisfactory Highway Condition</u></p> <p>Council NOTED a further response from WNC that a works order has been raised for the defects that pose immediate safety risks to be carried out by 21<sup>st</sup> of February,</p>	-

	with a further works order raised to fill non-safety critical defects within the next 6 months.	
22/782	<u>Microsoft Office Annual Subscription</u> Council RESOLVED to ratify the cost of the annual subscription of £59.99, which was reimbursed to the Clerk between meetings.	-

## PLANNING

22/783	<u>WND/2022/1042 Planning Application – 8 Gynwell, Naseby</u> Council RESOLVED to ratify the submission of comments between meetings to not object, subject to the existing vehicular access to the rear of the garden being maintained.
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## 22/784 ACCOUNTS

### Accounts for Payment – Current Account

- Council RESOLVED to all payments being made via BACS, Standing Order and Direct Debit, as set out in the table below, including all Dec/Jan payments made between meetings – highlighted in GREEN.

Ref.	Payee	Description	Amount
<b>ONLINE PAYMENTS VIA BACS TRANSFER &amp; CHEQUE</b>			
S/O	Josie Flavell	Clerk's January Salary and home working allowance (Salary £470.10 – Allowance £37.50)	£507.60
BACS	Josie Flavell	Reimbursement for payment of monthly mobile phone fee (Vodafone January)	£22.72
BACS	HMRC	January Tax	£117.60
S/O	Josie Flavell	Clerk's February Salary and home working allowance (Salary £470.10 – Allowance £37.50)	£507.60
BACS	Josie Flavell	Mileage – trips to the Chairman's house with documents inc. Vodafone Rugby and initial contract fees.	£42.64
BACS	HMRC	February Tax	£117.40
BACS	Josie Flavell	Vodafone Contract fee - February	£25.00
BACS	Naseby Methodist Church	Hall hire fees – Council meeting December Inv. 16	£15.00
<b>Direct Debit Payments</b>			
D/D	Opus Energy Ltd	Street lighting unmetered supply – (Dec/Jan) Inv. 73586772	£3.91
D/D	Opus Energy Ltd	Streetlighting unmetered supply – (Dec/Jan) Inv. 73541883	£93.99
BACS	The Play Inspection Co.	Annual play inspection report. Inv. 57908	£210.00
BACS	Maximow	Aeration /slitting of playing field – Inv.	£163.10
BACS	On Demand Printing	Production of Good Neighbours leaflet. Inv. 22679	£45.00
BACS	Northants CALC	VAT element of 2022 invoices – Inv. 2470	£87.60
BACS	Josie Flavell	MS office annual subscription fee renewal	£59.99
BACS	Parish Council Websites	Annual hosting fee – Inv. 1897	£144.00
BACS	Autela Payroll Services	Quarterly payroll service fee – Inv. 10620	£53.28
BACS	Treeworx	Vegetation works / planting of yew tree Inv. 765	£960.00

BACS	E.on Solutions Ltd	Streetlighting maintenance contract quarterly fee Inv. 115880	£72.77								
<b>Direct Debit Payments</b>											
D/D	Opus Energy Ltd	Street lighting unmetered supply – (Nov/Dec) Inv. 73411567	£92.62								
D/D	Opus Energy Ltd	Streetlighting unmetered supply – (Nov/Dec) Inv. 73245003	£3.95								
22/785	<b>INCOME</b> Council NOTED all income.										
	<table border="1"> <thead> <tr> <th>Date</th> <th>Account</th> <th>Income Received</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>26/01/2023</td> <td>Business Reserve A/C</td> <td>Bank Interest</td> <td>£24.69</td> </tr> </tbody> </table>			Date	Account	Income Received	Amount	26/01/2023	Business Reserve A/C	Bank Interest	£24.69
Date	Account	Income Received	Amount								
26/01/2023	Business Reserve A/C	Bank Interest	£24.69								
22/786	<b>Quarter 3 Internal Control</b> Council NOTED the completion and approval of the Quarter 3 accounts by Internal Controller, Cllr Howat.										
22/787	<b>Balance of Accounts</b> Council NOTED the balance of accounts. <b>Balance as at 26<sup>th</sup> January 2023</b> a). Current Account                      £35,320.64 b). Business Reserve Account   £0.00	<b>Earmarked Reserves:</b> Council NOTED all reserves. General reserve                      £30,900.00 Sports Court                              £2,000 Play Area                                    £1,000 Information Board                      £1,000 Street Lighting                          £420.00 <b>TOTAL                                        £35,320.00</b>									
<b>COUNCILLORS AREAS OF INTEREST</b>											
22/788	HIGHWAYS – it was reported that the direction sign on the High Street / Cottesbroke Road junction is leaning and the one on the A5199 / Cold Ashby junction Road is missing. A also drain needs re-setting at the bottom Bakehouse Rise - the Clerk is to report these to Highways.		JF								
22/789	STREET LIGHTING – there were no reports to consider.		-								
22/790	POLICE & FIRE LIASON – A meeting will be held on 27 <sup>th</sup> February. Cllr Woobey will report back at the March meeting.		PW								
22/791	VILLAGE HALL COMMITTEE – Cllr Collins reported that there are lots of bookings for this year and that the pantomime was very successful.		-								
22/792	NASEBY BATTLEFIELD PROJECT – there were no reports to consider.		-								
22/793	MOWING WARDEN – there were no reports to consider.		-								
22/794	TREES AND FOOTPATHS – Cllr Collins reported that all vegetation works were completed in December.		-								
22/795	DEFIBRILLATOR – there were no reports to consider.		-								
22/796	WELCOME BOOKLET – there were no reports to consider.		-								
22/797	WIND FARM COMMUNITY FUND – Cllr Davies reported that the next meeting is being held on 11 <sup>th</sup> February. No new applicants at present to review and determine.		-								
<b>CIRCULATIONS TO NOTE</b>											
22/798	Council NOTED all circulations.										

22/799	<b>ITEMS FOR THE NEXT AGENDA</b>
<ul style="list-style-type: none"> <li>▪ There were no items reported.</li> </ul>	
<b>CONFIDENTIAL MATTERS</b>	
22/800	<p>Pursuant to the resolution made under agenda item 22/767, Council will now close the meeting to members of the public and press to conduct confidential business pertaining to the following:</p> <ul style="list-style-type: none"> <li>▪ To review and discuss all Mowing Contract tenders received.</li> <li>▪ RESOLVE to award the 3-year Mowing Contract for the playing field and village to one of the contractors from the list of tenders received and circulated to Council prior to the meeting.</li> </ul>

**NB: Anglian Water**

- a). Low water pressure is being experienced at Purlieu Court off Cottesbroke Road.
- b). A burst main on High Street near Newlands has been repaired but the High Street is still closed awaiting reinstatement. This has resulted in bus rerouting and passengers missing buses.

**2 Planning Applications** – extra ordinary meeting may need to be called to discuss these in detail and to make an informed decision.

**Naseby News Next Edition** – the target date for delivery to houses is the 1<sup>st</sup> of April.

**In the absence of further business, the meeting closed in full at 20:51:pm**

Signed: .....  
Paul Reedman - Chairman

Date: 2<sup>nd</sup> March 2023