



## ORDINARY PARISH COUNCIL MEETING

On Thursday 06 April 2023 at 07:00pm

Council members are hereby summoned to attend the Ordinary Meeting of the Parish Council to be held at the Methodist Chapel, Gynwell, Naseby

Please inform the Clerk of your apologies if you are unable to attend.

Email: [clerk.nasebypc@outlook.com](mailto:clerk.nasebypc@outlook.com)

Signed: .....*Flavell*.....Proper Officer/Clerk

**Public Participation:** In accordance with Standing Order 3(e)(f) members of the public and press are invited to address Council about any matter relating to the business to be transacted during the public forum. A total period not exceeding 15 minutes will be set aside for this purpose with a 3-minute period given to each person in attendance.

### AGENDA

#### 22/835 APOLOGIES

To receive and approve all reported apologies.

#### 22/836 DECLARATION OF INTERESTS

- a) To consider any declarations of any disclosable pecuniary or other interests.
- b) To consider and approve any dispensations or written requests for dispensation of DPI.

#### 22/837 MINUTES

RESOLVE to the Chairman Reedman approving the Confidential Meeting Minutes of the 2<sup>nd</sup> of February 2023 and the Ordinary Parish Council Meeting Minutes of 02 March 2023.

#### 22/838 PUBLIC PARTICIPATION (OPEN MEETING)

To hear any Parishioner issues/views.

#### ITEMS FROM PREVIOUS MINUTES

22/839	<u>Parking Restrictions Application – Knights Hill &amp; High Street Corner (Min ref. 22/805)</u> To receive an update concerning the application submitted to WNC Highways.	PR
22/840	<u>Outdoor Gym (Min ref. 22/806)</u> To receive a progress report from Cllr Hall concerning grant funding opportunities.	DH
22/841	<u>King's Coronation (Min Ref. 22/807)</u> a) To review arrangements and consider and agree a small grant to All Saints Church to help purchase decorations for this event. b) Resolve to ratify the purchase of the coronation mugs between meetings, via Clerks and Councils Direct at a cost of £487.00 (exc. VAT).	PR

#### GENERAL MATTERS

22/842	<u>Play Area</u> a) Toddler Slide Tunnel Mound – to consider and approve the quote received from Thompson Ground Care for £325.80 (exc. VAT) to re-turf the tunnel mound. b) To agree a revised date for the remedial works and clean up session of the play area.	DH PR
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22/843	<u>59/60 Bus Service</u> RESOLVE to approve the 2023/24 bus subsidy of £1603.68 and to pay this to Spratton Parish Council as per annual protocol and upon receipt of an invoice.	JF
22/844	<u>National Pay Review</u> To NOTE only, that the Unions are considering a pay increase of 6.3%, which equates to £1,925.00 per annum from 1 <sup>st</sup> April.	ALL
22/845	<u>Annual Parish Meeting Date</u> To NOTE the date change, due to venue availability and that Cllr Reedman will book the Church and confirm the date with Council and the Clerk.	PR
22/846	<u>Section 02 Accounting Statement - Annual Governance &amp; Accountability Return - year ending 31<sup>st</sup> March 2023</u> a) To receive and note the contents of Section 02 Accounting Statement of the AGAR for year ending 31 <sup>st</sup> March 2023, completed by the Responsible Financial Officer. b) To NOTE the approval by the Clerk and Chairman.	JF
22/847	<u>Market Cross</u> To receive a progress report on the position of weather damage to the newly laid stones.	SD
22/848	<u>West Northants Council – Local Government Boundary Review</u> RESOLVE to make comment on the consultation by the deadline of 15 <sup>th</sup> of May 2023.	PR
22/849	<u>Great British Spring Clean</u> To receive confirmation that the date and time, has been revised to 10am on Sunday 23 <sup>rd</sup> of April at the Village Hall.	ALL
22/850	<u>Chairman’s Report 2022/23</u> To NOTE the contents of the Chairman’s report for the past council year, as circulated prior to the meeting.	ALL
22/851	<u>E.on Maintenance Contract Price Increase</u> To NOTE the price increase from the 1 <sup>st</sup> of April as follows: <ul style="list-style-type: none"> <li>▪ Maintenance of non-LED lanterns £22.00 per light (exc. VAT)</li> <li>▪ Maintenance of LED Lanterns £8.00 per light (exc. VAT)</li> </ul>	ALL
22/852	<u>Play Area Annual Inspection</u> RSEOLVE to approve the quote of £199.58 (exc. VAT) for the 2023 play area inspection with The Play Inspection Co.	ALL

## PLANNING

22/853	<u>WND/2022/1129 Planning Application – Land Adj. The Royal Oak Public House, Church Street Naseby</u> Demolition of stable building and construction of single dwelling including access. To NOTE this application has been called in with an anticipated Planning Committee date of the 3 <sup>rd</sup> of May.
22/854	<u>WND/2023/0138 Planning Application – 2 Knight’s Hill, Naseby - Work to tree subject to TPO</u> RESOLVE to ratify the decision made between meetings, not to object.
22/855	<u>WND/2023/0148 Planning Application – Distribution Warehouses Development at J1 A14</u> To consider the planning proposals put forward – closing date for comment 9 <sup>th</sup> of April.

**22/856 ACCOUNTS****Accounts for Payment – Current Account**

- RESOLVE to all payments being made via BACS, Standing Order and Direct Debit, as set out in the table below.

Ref.	Payee	Description	Amount
<b>ONLINE PAYMENTS VIA BACS TRANSFER &amp; CHEQUE</b>			
S/O	Josie Flavell	Clerk's April Salary and home working allowance (Salary £470.10 – Allowance £37.50)	£507.60
BACS	Josie Flavell	Reimbursement for payment of monthly mobile phone fee (Vodafone April)	£25.00
BACS	HMRC	April Tax	£117.40
BACS	Naseby Methodist Church	Hall hire fees – Council meeting April Inv. 19	£15.00
BACS	E.on Energy Solutions Ltd	Streetlighting maintenance quarterly fee – Inv. 117331	£72.77
BACS	CommuniCorp Ltd	Coronation Mugs – Inv. TBC	£584.40
BACS	Autela Payroll Services	Quarterly payroll service fee – Inv. 11137	£71.58
BACS	David Hall (Cllr)	Reimbursement: purchase of play area parts (HAGS)	£42.00
BACS	Hedgehogs R Us	Hedgehog Highway Surrounds – Inv. 00594	£157.50
BACS	Paul Reedman (Cllr)	Stationery expenses	£10.97
<b>Direct Debit Payments</b>			
D/D	Opus Energy Ltd	Street lighting unmetered supply – (Feb/Mar) Inv. 73804484	£93.83
D/D	Opus Energy Ltd	Streetlighting unmetered supply – (Feb/Mar) Inv. 73849464	£3.89
22/857	<b>INCOME</b>		
	<b>Date</b>	<b>Account</b>	<b>Income Received</b>
	28/02/23	Business Reserve A/C	Bank Interest - February
	02/03/23		Qtr. 2 VAT Refund – PAID LATE
	31/03/23		Bank Interest - March
			<b>Amount</b>
			£24.11
			£1032.32
			£29.58
22/858	<b>Year-end VAT Claim</b> To NOTE the year-end VAT Claim has been submitted to HMRC for a total of £248.35.		ALL
22/859	<b>Internal Control Review – Year-end</b> To NOTE the year-end (quarter 4) internal control review has been completed and approved by Internal Control Cllr Howat.		ALL
22/860	<b>Balance of Accounts</b> To NOTE the balance of accounts. <b>Balance as at 31<sup>st</sup> March 2023</b> a). Current Account                      £34,393.94 b). Business Reserve Account      £0.00		<b>Earmarked Reserves:</b> To NOTE all reserves. General reserve                      £31,973.00 Play Area                                      £1,000 Information Board                      £1,000 Street Lighting                          £420.00 <b>TOTAL                                          £34,393.00</b>

<b>COUNCILLORS AREAS OF INTEREST</b>		
22/861	HIGHWAYS	SH
22/862	STREET LIGHTING	PR
22/863	POLICE & FIRE LIASON	PW
22/864	VILLAGE HALL COMMITTEE	AC
22/865	NASEBY BATTLEFIELD PROJECT	SH
22/866	MOWING WARDEN	DH
22/867	TREES AND FOOTPATHS	AC
22/868	DEFIBRILLATOR	JF
22/869	WELCOME BOOKLET	MA
22/870	WIND FARM COMMUNITY FUND	SD
<b>CIRCULATIONS TO NOTE</b>		
22/871	Emails: West Northants Council – various consultations, news and information Emails: NCALC – Weekly/Monthly Updates. Email: SAGE – employee payslip – March	
<b>22/872</b>	<b>ITEMS FOR THE NEXT AGENDA</b>	