



# MINUTES

## ORDINARY PARISH COUNCIL MEETING

**On Thursday 06 April 2023 at 07:00pm**  
**Held at The Methodist Chapel, Gynwell, Naseby, Northamptonshire**

### **Present:**

Chairman: Cllr Reedman

Councillors: Cllr Anderson, Cllr Hall, Cllr Woobey and Cllr Davies

Clerk: Josie Flavell

Public: 2 Members of public

<b>MINUTES</b>	
<b>22/835</b>	<b>APOLOGIES</b>
<p>The following apologies were given and unanimously accepted by Council:</p> <ul style="list-style-type: none"> <li>▪ Cllr Howat</li> <li>▪ Cllr Collins</li> </ul>	
<b>22/836</b>	<b>DECLARATION OF INTERESTS</b>
<p>a) There were no declarations of any disclosable pecuniary or other interests reported.            b) There were no dispensations or written requests for dispensation of DPI to consider.</p>	
<b>22/837</b>	<b>MINUTES</b>
<p>Council RESOLVED to Chairman Reedman approving the Confidential Meeting Minutes of the 2<sup>nd</sup> of February 2023 and the Ordinary Parish Council Meeting Minutes of 02 March 2023, as true and accurate records.</p>	
<b>22/838</b>	<b>PUBLIC PARTICIPATION (OPEN MEETING)</b>
<p><b>Council heard Parishioner issues/views as follows:</b>            A member of public reported that they oppose the planning application for the warehouses at the Welford junction of the A14. This is due to the increase in traffic through Naseby parish and also the effect it will have on the village when the A14 is closed due to accidents etc. They are also concerned that it also creates an issue with articulated lorries trying to move through the village and sometimes getting stuck on the Newlands bend. It will also create excessive traffic for surrounding villages.</p>	
<b>ITEMS FROM PREVIOUS MINUTES</b>	
22/839	<p><u>Parking Restrictions Application – Knights Hill &amp; High Street Corner (Min ref. 22/805)</u>            West Northants Highways have offered two options.            Option 1: install double yellow lines going into Knight’s Hill at a cost of £4,455.00.            Option 2: install double yellow lines for free on the adopted highway only. However, this will subject to the next parking restriction review which will commence in August 2023, and can take 12-18 months until a decision is reached.</p>
DH	

	Council unanimously agreed to option 2. Cllr Hall is to liaise with the residents concerned and ask if they are willing to pay the cost for option 1 and to have answer in time for the next meeting.	
22/840	<u>Outdoor Gym (Min ref. 22/806)</u> Cllr Hall circulated all quotes and information prior to the meeting. Council unanimously agreed to the Sunshine Gym quote subject to Cllr Hall asking for the total price to be fixed whilst the grant funding is sought.	DH
22/841	<u>King's Coronation (Min Ref. 22/807)</u> a) Council considered and unanimously agreed to award a grant of up to £100.00 to All Saints Church – upon production of receipts – to allow for decorations to be purchased for this event. b) Council RESOLVED to ratify the purchase of the coronation mugs between meetings, via Clerks and Councils Direct at a cost of £487.00 (exc. VAT & delivery).	-
<b>GENERAL MATTERS</b>		
22/842	<u>Play Area</u> a) Toddler Slide Tunnel Mound – Council considered and unanimously agreed to approve the quote received from Thompson Ground Care for £325.80 (exc. VAT) to re-turf the tunnel mound. Cllr Hall is to ask the contractor to tape off the area for up to 2 weeks after the work has taken place to allow for the grass to take. b) Council agreed the new date of 23 <sup>rd</sup> of April at 10am for the remedial works and clean up session of the play area to take place at the same time as the rearranged Great British Spring Clean, which will be based at the Village Hall. The Clerk is to advertise this via Facebook and to create a poster for the village. NB: Cllr Hall has the new bolts to fix to the play equipment. The equipment will be cleaned using a jet wash.	DH  JF
22/843	<u>59/60 Bus Service</u> Council RESOLVED to approve the 2023/24 bus subsidy of £1603.68 and for the Clerk to pay this to Spratton Parish Council as per annual protocol and upon receipt of an invoice.	JF
22/844	<u>National Pay Review</u> Council NOTED that the Unions are considering a pay increase of 6.3%, which equates to £1,925.00 per annum from 1 <sup>st</sup> April 2023. However, once the pay offer has been accepted by the unions, the total will be pro-rata for the Clerk and back dated.	-
22/845	<u>Annual Parish Meeting Date</u> Due to lack of venue availability, Council NOTED the date change from 16 <sup>th</sup> to the 2 <sup>nd</sup> of May at 7pm (All Saints Church). Cllr Reedman will book this with the Church and confirm the date with the Clerk to allow for all organisation to be contacted and the event to be advertised.	JF
22/846	<u>Section 02 Accounting Statement - Annual Governance &amp; Accountability Return - year ending 31<sup>st</sup> March 2023</u> a) Council received and noted the contents of Section 02 Accounting Statement of the AGAR for year ending 31 <sup>st</sup> March 2023, completed by the Responsible Financial Officer. b) Council NOTED the approval of the form by the Clerk/RFO only.	JF
22/847	<u>Market Cross</u> Cllr Davies read out an email from the Stonemason and reported that the Stonemason has emailed the stone supplier concerning the issues with the stone and has also confirmed that as the stone was under cover within his work shop and the winter	

	<p>weather wasn't particularly severe, it should not have delaminated to way it has and in such a short space of time too.</p> <p>The Stonemason has requested the supplier for a copy of the test certificates.</p> <p>Cllr Davies to draft a letter for the Clerk to issue, to send to the supplier concerning these matters.</p>	SD/JF
22/848	<p><u>West Northants Council – Local Government Boundary Review</u></p> <p>Council RESOLVED to review the information again and agree a comment response at the next Council meeting on 4<sup>th</sup> of May.</p>	JF
22/849	<p><u>Great British Spring Clean</u></p> <p>This item was reported under 22/842(b).</p>	-
22/850	<p><u>Chairman's Report 2022/23</u></p> <p>Council NOTED the contents of the Chairman's report for the past council year, as circulated prior to the meeting.</p>	-
22/851	<p><u>E.on Maintenance Contract Price Increase</u></p> <p>Council NOTED the price increase from the 1<sup>st</sup> of April as follows and also received a report from Chairman Reedman, as the cost is a 110% increase. Chairman Reedman has contacted E.on for an explanation.</p> <ul style="list-style-type: none"> <li>▪ Maintenance of non-LED lanterns £22.00 per light (exc. VAT)</li> <li>▪ Maintenance of LED Lanterns £8.00 per light (exc. VAT)</li> </ul>	-
22/852	<p><u>Play Area Annual Inspection</u></p> <p>Council RESOLVED to approve the quote of £199.58 (exc. VAT) for the 2023 play area inspection with The Play Inspection Co. The Clerk is to place the order.</p>	JF
<b>PLANNING</b>		
22/853	<p><u>WND/2022/1129 Planning Application – Land Adj. The Royal Oak Public House, Church Street Naseby</u></p> <p>Demolition of stable building and construction of single dwelling including access.</p> <p>Council NOTED this application has been called in with an anticipated Planning Committee date of the 3<sup>rd</sup> of May.</p>	
22/854	<p><u>WND/2023/0138 Planning Application – 2 Knight's Hill, Naseby - Work to tree subject to TPO</u></p> <p>Council RESOLVED to ratify the decision made between meetings, not to object.</p>	
22/855	<p><u>WND/2023/0148 Planning Application – Distribution Warehouses Development at J1 A14</u></p> <p>A public meeting was held on Tuesday 4<sup>th</sup> of April, with 15 residents in attendance who are all in complete opposition to the planning proposal and unanimously agreed to object to this application.</p> <p>Council considered the planning proposals put forward and unanimously agreed to object to this application and respond to the Planning Officer by the 9<sup>th</sup> of April or shortly thereafter.</p> <p>Chairman Reedman will create the first draft of the objection letter including conditions should the application be approved and will circulate this to council for review prior to submission.</p>	
<b>22/856 ACCOUNTS</b>		
<p><u>Accounts for Payment – Current Account</u></p> <ul style="list-style-type: none"> <li>▪ Council RESOLVED to all payments being made via BACS, Standing Order and Direct Debit, as set out in the table below.</li> </ul>		

Ref.	Payee	Description	Amount														
<b>ONLINE PAYMENTS VIA BACS TRANSFER &amp; CHEQUE</b>																	
S/O	Josie Flavell	Clerk's April Salary and home working allowance (Salary £470.10 – Allowance £37.50)	£507.60														
BACS	Josie Flavell	Reimbursement for payment of monthly mobile phone fee (Vodafone April)	£25.00														
BACS	HMRC	April Tax	£117.40														
BACS	Naseby Methodist Church	Hall hire fees – Council meeting April Inv. 19	£15.00														
BACS	E.on Energy Solutions Ltd	Streetlighting maintenance quarterly fee – Inv. 117331	£72.77														
BACS	CommuniCorp Ltd	Coronation Mugs – Inv. 270323	£584.40														
BACS	Autela Payroll Services	Quarterly payroll service fee – Inv. 11137	£71.58														
BACS	David Hall (Cllr)	Reimbursement: purchase of play area parts (HAGS)	£42.00														
BACS	Hedgehogs R Us	Hedgehog Highway Surrounds – Inv. 00594	£157.50														
BACS	Paul Reedman (Cllr)	Stationery expenses	£10.97														
<b>Direct Debit Payments</b>																	
D/D	Opus Energy Ltd	Street lighting unmetered supply – (Feb/Mar) Inv. 73804484	£93.83														
D/D	Opus Energy Ltd	Streetlighting unmetered supply – (Feb/Mar) Inv. 73849464	£3.89														
22/857	<b>INCOME</b> Council NOTED all income.																
	<table border="1"> <thead> <tr> <th>Date</th> <th>Account</th> <th>Income Received</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28/02/23</td> <td rowspan="3">Business Reserve A/C</td> <td>Bank Interest - February</td> <td>£24.11</td> </tr> <tr> <td>02/03/23</td> <td>Qtr. 2 VAT Refund – PAID LATE</td> <td>£1,032.32</td> </tr> <tr> <td>31/03/23</td> <td>Bank Interest - March</td> <td>£29.58</td> </tr> </tbody> </table>			Date	Account	Income Received	Amount	28/02/23	Business Reserve A/C	Bank Interest - February	£24.11	02/03/23	Qtr. 2 VAT Refund – PAID LATE	£1,032.32	31/03/23	Bank Interest - March	£29.58
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02/03/23		Qtr. 2 VAT Refund – PAID LATE	£1,032.32														
31/03/23		Bank Interest - March	£29.58														
22/858	<u>Year-end VAT Claim</u> Council NOTED the year-end VAT Claim has been submitted to HMRC for a total of £248.35.		-														
22/859	<u>Internal Control Review – Year-end</u> Council NOTED the year-end (quarter 4) internal control review has been completed and approved by Internal Control Cllr Howat.		-														
22/860	<u>Balance of Accounts</u> Council NOTED the balance of accounts. <b>Balance as at 31<sup>st</sup> March 2023</b> a). Current Account                   £34,393.94 b). Business Reserve Account   £0.00	<u>Earmarked Reserves:</u> Council NOTED all reserves General reserve                   £31,973.00 Play Area                             £1,000 Information Board               £1,000 Street Lighting                   £420.00 <b>TOTAL                                 £34,393.00</b>															
<b>COUNCILLORS AREAS OF INTEREST</b>																	
22/861	HIGHWAYS – there were no new reports to consider.		-														
22/862	STREET LIGHTING – there were no new reports to consider.		-														
22/863	POLICE & FIRE LIASON – Cllr Woobey reported the next meeting is the 18 <sup>th</sup> of April.		-														

<b>COUNCILLORS AREAS OF INTEREST</b>		
22/864	VILLAGE HALL COMMITTEE – Cllr Collins reported prior to the meeting that the Chairman of the Village Hall Committee is in contact with the supplier of the CCTV (Alpha CCTV) concerning the faulty wi-fi connection to the system.	-
22/865	NASEBY BATTLEFIELD PROJECT – there were no new reports to consider.	-
22/866	MOWING WARDEN – Cllr Davies reported that there were a few issues with the churchyard grass cutting but this was due to miscommunication.	-
22/867	TREES AND FOOTPATHS – there were no new reports to consider.	-
22/868	DEFIBRILLATOR – Chairman Reedman is to send the Clerk details for the Village Hall defib pads.	JF/PR
22/869	WELCOME BOOKLET – Cllr Anderson has delivered a booklet to Fairfax Rise. Cllr Hall reported that there is potentially another property who needs a booklet.	MA
22/870	WIND FARM COMMUNITY FUND – Cllr Davies reported the next meeting is the 26 <sup>th</sup> of April for new applications to be reviewed and approved. There is currently £4738.80 remaining in the Naseby funding pot, which is available this financial year. If a grant application is submitted for £5k or more then 2 quotes are required.	-
<b>CIRCULATIONS TO NOTE</b>		
22/871	All Circulations were duly NOTED.	
<b>22/872 ITEMS FOR THE NEXT AGENDA</b>		
<ul style="list-style-type: none"> <li>▪ There were no items reported.</li> </ul>		

In the absence of further business, the meeting closed at 20:55pm

Signed: .....  
Paul Reedman - Chairman

Dated: 4<sup>th</sup> May 2023