



AGENDA

THE ORDINARY PARISH COUNCIL MEETING

On Thursday 07 September 2023 at 07:00pm

Council members are hereby summoned to attend the Ordinary Meeting of the Parish Council to be held at the Methodist Chapel, Gynwell, Naseby

Please inform the Clerk of your apologies if you are unable to attend.

Email: clerk.nasebypc@outlook.com

Signed:*Havell*.....Proper Officer/Clerk

Public Participation: In accordance with Standing Order 3(e)(f) members of the public and press are invited to address Council about any matter relating to the business to be transacted during the public forum. A total period not exceeding 15 minutes will be set aside for this purpose with a 3-minute period given to each person in attendance.

AGENDA

23/975	APOLOGIES	
	To receive and accept all apologies.	
23/976	DECLARATION OF INTERESTS	
	a) To receive any declarations of any Disclosable Pecuniary or other interests. b) To receive any dispensations or written requests for dispensation of DPI.	
23/977	MINUTES	
	RESOLVE to approve the Ordinary Parish Council Meeting Minutes of the 6 th of July 2023.	
23/978	PUBLIC PARTICIPATION (OPEN MEETING)	
	▪ To hear and receive any Parishioner issues/views.	
GENERAL MATTERS		
23/979	<u>Co-option of Councillor</u> RESOLVE to co-opt a new Councillor for the current vacant seat from the application received.	ALL
23/980	<u>Neighbourhood Development Plan</u> a) RESOLVE to consider and approve the fee proposal and draft contract from Your Locale – local planning consultant. b) RESOLVE to approve the preparation and submission of grant funding applications between council meetings. c) Agree final arrangements for the public open meeting being held on Tuesday 19 th of September 2023. d) RESOLVE to create a steering group and for the Clerk to create Terms of Reference for approval between meetings.	ALL

23/981	<u>Play Area Matters</u> a) To NOTE anti pinch devices were missing from the junior basket swing. Parts have been ordered and received. b) To NOTE the WNC Public Spaces Protection Order signs have been installed, relating to dog control and prohibition of smoking in specific public places.	PR
23/982	<u>Local Area Partnerships (LAP's)</u> To receive an update from Cllr Collins concerning the new LAP's.	AC
23/983	<u>WNC Planning Consultation Register</u> To NOTE the change to the WNC Planning Consultation process and weekly register.	PR/JF
23/984	<u>Mowing Contract Variations Ref. verges</u> To receive an update from Cllr Hall.	DH
23/985	<u>Village Hall Committee Grants</u> To NOTE the matter raised by a former Chairman of the Parish Council.	PR/JF
23/986	<u>Market Cross</u> To receive an update report from Cllr Davies.	SD
23/987	<u>Outdoor Gym Update</u> To receive an update report from Cllr Hall.	DH
23/988	<u>Speed Display Sign</u> To consider the retirement of the moveable SID if new volunteers do not come forward.	PR/SD
23/989	<u>2023 Christmas Tree and Lighting Event</u> a) RESOLVE to approve the cost of the Christmas tree at a cost of £254.16 (exc. VAT), purchased from Welford Tree Farm, which includes delivery and installation. b) RESOLVE to approve a budget of £70.00 for the tree lighting event refreshments.	MA
23/990	<u>Pensions Regulator</u> To NOTE that the re-enrolment for the pension scheme is due and that Chairman Reedman will complete this online prior to the deadline date of 1 st October 2023.	JF/PR
23/991	<u>Kelmarsh Wind Community Benefit CIO Replacement Trustee</u> To consider and agree a replacement Trustee.	PR
23/992	<u>Community Governance Review</u> a) To NOTE the registration to this WNC consultation between meetings. b) To consider proposing any changes and agree to submit these to WNC.	PR/JF
23/993	<u>WNC Consultation – The Way Social Housing is Allocated</u> RESOLVE to consider and agree to comment on this consultation. Deadline: 26/09/23	ALL
23/994	<u>WNC Consultation – PSPO Emporium Way Northampton</u> RESOLVE to consider and agree to comment on this consultation concerning changes to the Public Spaces Protection Order for Emporium Way, Northampton. Deadline: 19/09	ALL
23/995	<u>External Audit 2022-23 Update</u> To receive an update from the Clerk.	JF
23/996	<u>Website Domain Name Renewal</u> RESOLVE to renew the website domain name www.naseby.org for another 2 years with Crazy Domains at a cost of £ and to reimburse the Clerk the same.	JF

23/997 PLANNING

Planning Application 2023/6580/FULL – Windward Ho, Welford Road, Naseby

Proposed extensions/alterations and conversion to form Annex.

23/998 ACCOUNTS**Accounts for Payment – Current Account**

RESOLVE to approve all payments being made via BACS, Standing Order and Direct Debit, as set out in the table below, including all payments made between meetings in August, as highlighted in green.

Ref.	Payee	Description	Amount
ONLINE PAYMENTS VIA BACS TRANSFER & CHEQUE			
S/O	Josie Flavell	Clerk's August Salary and home working allowance (Salary £440.13 – Allowance £37.50)	£507.53
BACS	Josie Flavell	Reimbursement for payment of monthly mobile phone fee (Vodafone August)	£25.00
BACS	HMRC	August Tax	£117.40
BACS	Maximow	Grass cutting fees (playing field) – Inv. 228	£240.60
BACS	Autela Payroll services	Q1 Payroll service fee – Inv. 11629	£54.58
BACS	Rugby Pest Control	Quarterly pest control service fee – Inv. 10459	£78.00
BACS	Thompson Groundcare	Grass cutting fees for July – Inv. 0586	£1,174.56
BACS	Thompson Groundcare	Grass cutting fees for June – Inv. 0578	£1,174.56
S/O	Josie Flavell	Clerk's September Salary and home working allowance (Salary £440.13 – Allowance £37.50)	£507.53
BACS	Josie Flavell	Reimbursement for payment of monthly mobile phone fee (Vodafone September)	£25.00
BACS	Josie Flavell	Reimbursement: council website domain name renewal for 3 years with Crazy Domains.	£55.78
BACS	HMRC	September Tax	£117.60
BACS	On Demand Digital Print	Production of A5 Neighbourhood Plan leaflet – Inv. 24411	48.00
BACS	Maximow	Grass cutting fees (playing field) – Inv. 235	£240.60
BACS	Kompan	Junior basket Swing parts – Inv. 248403	£48.12
BACS	Naseby Methodist Church	Hall hire fees – Council meeting September	£15.00
BACS	Thompson Groundcare	Grass cutting fees for August – Inv. TBC	£1,174.56
BACS	Welford Christmas Tree Farm	Christmas tree delivery and installation – Inv. TBC	£305.00
BACS	Omniprint	Production of NHP leaflets & posters. Defib Labels and posters. Inv. TBC	£TBC
BACS	Parish Magazine Printing	Production of Naseby Newsletter – Inv. 10593	£341.15
BACS	PKF Littlejohn LLP	External Audit 31 st March 2023 fee – Inv. SB20231231	£252.00
Direct Debit Payments			
D/D	Opus Energy Ltd	Street lighting unmetered supply – Inv. TBC (Jul-Aug)	£3.45
D/D	Opus Energy Ltd	Street lighting unmetered supply – Inv. TBC (Jul-Aug)	£73.54

23/999	<p>Balance of Accounts To NOTE all balances.</p> <p>Balance as at 1st September 2023</p> <p>a). Current Account £33,296.60</p> <p>b). Business Reserve Account £0.00</p>	<p>Earmarked Reserves: To NOTE all reserves.</p> <p>General reserve £30,876.00</p> <p>Play Area £1,000</p> <p>Information Board £1,000</p> <p>Street Lighting £420.00</p> <p>TOTAL £33,296.00</p>
23/001	<p>Quarter 1 Internal Control Review</p> <p>To NOTE the completion of the quarter 1 accounts internal control review by Cllr Howat and that all bank reconciliations for this period have been duly signed.</p>	
COUNCILLORS AREAS OF INTEREST		
23/002	HIGHWAYS	SH
23/003	STREET LIGHTING	PR
23/004	POLICE & FIRE LIASON	DB
23/005	VILLAGE HALL COMMITTEE	AC
23/006	NASEBY BATTLEFIELD PROJECT	SH
23/007	MOWING WARDEN	DH
23/008	TREES AND FOOTPATHS	AC
23/009	DEFIBRILLATOR	JF
23/010	WELCOME BOOKLET	MA
23/011	WIND FARM COMMUNITY FUND	PR
CIRCULATIONS TO NOTE		
23/012	<p>To NOTE all circulations as follows:</p> <ul style="list-style-type: none"> ▪ NCalc Emails and West Northants Council communications ▪ Pensions Regulator Letter – auto re-enrolment 	
23/013	ITEMS FOR THE NEXT AGENDA	